

**COUNCIL MEETING
SUMMONS**

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 20 JUNE 2013**, commencing at **6.00 pm**.

The Mayor: Councillor Susan Bayford

The Deputy Mayor: Councillor David Norris

Councillor Brian Bayford	Councillor Trevor Howard
Councillor Susan Bell	Councillor Leslie Keeble
Councillor John Bryant	Councillor Tim Knight
Councillor Pamela Bryant	Councillor Arthur Mandry
Councillor Trevor Cartwright	Councillor Kay Mandry
Councillor Peter Davies	Councillor Sarah Pankhurst
Councillor Marian Ellerton	Councillor Roger Price, JP
Councillor Jack Englefield	Councillor David Swanbrow
Councillor Keith Evans	Councillor Katrina Trott
Councillor Geoff Fazackarley	Councillor Nick Walker
Councillor Michael Ford, JP	Councillor David Whittingham
Councillor Jim Forrest	Councillor Paul Whittle, JP
Councillor Nick Gregory	Councillor Seán Woodward
Councillor Tiffany Harper	David Basson
Councillor Connie Hockley	



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 1 - 30)

To confirm as a correct record the minutes of the Council Meeting held in 9 May 2013.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders of Political Groups, in accordance with the Council's Constitution.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive (Pages 31 - 38)

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended as follows:-

(1) 13 May 2013 x-130513-m

(2) Schedule of Individual Executive Decisions cl-130620-xschedule

11. Report of the Scrutiny Board (Pages 39 - 44)

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board held on 30 May 2013.

12. Reports of Other Committees (Pages 45 - 106)

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

(1)	Planning Committee	24 April 2013
(2)	Planning Committee	22 May 2013
(3)	Strategic Planning Development and Environment Policy and Review Panel	14 May 2013
(4)	Streetscene Policy Development and Review Panel	16 May 2013
(5)	Leisure and Community Policy Development and Review Panel	15 May 2013
(6)	Public Protection Policy Development and Review Panel	21 May 2013
(7)	Health and Housing Policy Development and Review Panel	23 May 2013
(8)	Licensing and Regulatory Affairs Committee	9 May 2013 28 May 2013

13. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

14. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

15. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 21 June 2013.

16. Planning Application Involving Land at Daedalus - Discharge of Functions

(Pages 107 - 110)

A report by the Director of Planning and Environment seeking authority for an arrangement with Gosport Borough Council for the discharge of Fareham Borough Council's planning function by Gosport Borough Council relating to the registration and determination of a planning application to be submitted to Gosport Borough Council which includes a small area of land within the administrative area of Fareham Borough Council.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

12 June 2013

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
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FAREHAM

BOROUGH COUNCIL

Minutes of the Council

***Minutes of the annual meeting of the Council
held on 9 May 2013 at Ferneham Hall
and at the Civic Offices, Fareham***

Present:

Councillor D L Steadman
(Mayor)

Councillor Mrs S Bayford
(Deputy Mayor)

Councillors:

B Bayford, Miss S M Bell, J V Bryant, Mrs P M Bryant, T M Cartwright, P J Davies, Mrs M E Ellerton, K D Evans, G Fazackarley, M J Ford, JP, J S Forrest, N R Gregory, Miss T Harper, Mrs C L A Hockley, T J Howard, L Keeble, T G Knight, A Mandry, Mrs K Mandry, D J Norris, Mrs S Pankhurst, R H Price JP, D C S Swanbrow, Mrs K K Trott, N J Walker, D M Whittingham, P W Whittle, JP and S D T Woodward.



1. PRAYERS

The meeting opened with prayers led by the Mayor's Chaplain, Mrs Sally Davenport.

2. WELCOME AND PRESENTATION OF CERTIFICATES

The Mayor extended a welcome to the guests at this annual meeting of the Council and went on to announce the Citizens of Honour for 2013. He presented badges to Ken Charman and Marjorie Wise. David Hawkins was announced as the Young Citizen of the Year and the HMS Collingwood Cup was presented to Matapan Division.

3. APOLOGIES FOR ABSENCE (AM)

Apologies for absence were received from Councillor J M Englefield for the morning session.

4. ELECTION OF MAYOR

On the Council being invited to submit nominations for the election of Mayor, it was proposed by Councillor S D T Woodward and seconded by Councillor K D Evans "that Councillor Mrs Susan Bayford be elected Mayor of Fareham for the municipal year 2013/14." On the motion being put to the meeting it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs Susan Bayford be elected Mayor of Fareham for the municipal year 2013/14.

After Councillor Mrs S M Bayford had received the personal congratulations of The Mayor, she retired from the meeting to be robed and upon her return signed the statutory declaration of acceptance of office.

COUNCILLOR Mrs SUSAN BAYFORD, MAYOR, IN THE CHAIR

The Mayor thanked the Council for her election. She informed members that Father John Cooke would be her Chaplain for the year and that she had asked Mrs June Hays to co-ordinate an ecumenical chaplaincy for the year. She also announced that the Mayor's charity appeal would this year be in support of the Royal Navy and Royal Marines Charity, the Rainbow Centre for Adult Rehabilitation and Riding for the Disabled, based at the Crofton Equestrian Centre.

The Mayor then went on to name her husband, Councillor Brian Bayford, as Mayor's Consort for the year and invested him with the chain of office.

5. ELECTION OF DEPUTY MAYOR

On the Council being invited to submit nominations for the election of Deputy Mayor of Fareham for the municipal year 2013/14, it was proposed by Councillor R H Price, JP and seconded by Councillor S D T Woodward "that Councillor David Norris be elected Deputy Mayor of Fareham for the municipal year 2013/14". On the nomination being put to the meeting, it was declared CARRIED unanimously.

RESOLVED that Councillor David Norris be elected Deputy Mayor of Fareham for the municipal year 2013/14.

After receiving the personal congratulations of the Mayor, Councillor David Norris signed the statutory declaration of acceptance of office and thanked the Council for his election. He announced that his wife, Mrs Pamela Norris, would be the Deputy Mayoress. The Mayor then invested the Deputy Mayor and Deputy Mayoress with their chains of office.

6. VOTE OF THANKS

It was proposed by Councillor S D T Woodward and seconded by Councillor A Mandry "that the best thanks of the Council be accorded to Councillor Dennis Steadman and Mrs Carole Steadman for their services as Mayor and Mayoress during the past municipal year". On being put to the meeting the motion was declared CARRIED unanimously.

RESOLVED that the best thanks of the Council be accorded to Councillor Dennis Steadman and Mrs Carole Steadman for their services as Mayor and Mayoress during the past municipal year.

Councillor Dennis Steadman replied to the vote of thanks and expressed his appreciation of the support he had been given throughout his year of office. The Mayor then presented Councillor Dennis Steadman with his Past Mayor's badge and Mrs Carole Steadman with her Past Mayoress' badge.

7. MAYOR'S CADET

The Mayor presented her Mayor's Cadet for 2013/14, Kirsty-Nicolle Wright of Warsash Sea Cadets with her badge of service.

8. ADJOURNMENT

It was proposed by Councillor S D T Woodward and seconded by Councillor T Cartwright "that this meeting now adjourn and resume at 2.30pm in the Council Chamber in the Civic Offices, Fareham". On being put to the meeting, the proposition was declared CARRIED unanimously.

RESOLVED that the meeting be adjourned.

(The meeting adjourned at 11:40am and resumed at 2:30pm).

9. APOLOGIES FOR ABSENCE (PM)

Apologies for absence were received from Councillor J M Englefield for the afternoon session.

10. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting of the Council held on 25 April 2013 ([cl-130425-m](#) refers).

11. MAYOR'S ANNOUNCEMENTS

The Mayor reminded members that Father John Cooke would be her Chaplain for the year and that she had asked Mrs June Hays to co-ordinate an ecumenical chaplaincy for the year.

The Mayor also reminded members that her charity appeal would support the Royal Navy and Royal Marines Charity, the Rainbow Centre for Adult Rehabilitation and Riding for the Disabled, based at the Crofton Equestrian Centre.

The Mayor stated that one of the significant charity events of her year would be next April when the Chief Executive, Peter Grimwood runs the London Marathon in aid of the Rainbow Centre for Adult Rehabilitation.

12. PRESENTATION OF PETITIONS

A petition was presented by Councillor P J Davies regarding traffic problems at Heather Gardens and Craven Court. The Mayor confirmed that the petition would be dealt with in accordance with the Council's petition scheme.

13. DECLARATIONS OF INTEREST

There were no interests declared at this meeting.

14. APPOINTMENT OF THE EXECUTIVE

(1) Executive Leader

At the annual meeting in May 2012, Councillor S D T Woodward was elected to be the Executive Leader for a term of 4 years. In accordance with Standing Order 3.1, the appointment was noted for this next municipal year.

(2) Number of Other Executive Members

The Council was advised that the Executive Leader would be appointing five other members to form the Executive to work alongside himself. He also advised that Councillor Trevor Cartwright would be appointed as the Deputy Executive Leader.

RESOLVED that the above decision be noted.

(3) Appointment of Other Executive Members

Members were reminded that the Executive Leader would be invited to advise the Council of his appointment of other Executive Members, consequent to his decision at item 14(2) above.

The Council was duly advised that the Executive Leader would be appointing Councillors B Bayford, T M Cartwright, K D Evans, Mrs C L A Hockley and L Keeble to serve as Executive Members for 2013/14.

RESOLVED that the above decision be noted.

(4) Areas of Executive Responsibility

The Council was reminded that the Executive Leader is responsible for determining the areas of Executive responsibility and for allocating the portfolios to the Executive Members appointed.

The Council was duly advised that the Executive Leader would be allocating responsibilities to the Executive portfolios for the Municipal Year 2013/14, as follows:-

Health and Housing - Councillor B Bayford;
Public Protection - Councillor T M Cartwright;
Strategic Planning and Environment - Councillor K D Evans;
Leisure and Community - Councillor Mrs C L A Hockley;
Streetscene - Councillor L Keeble; and
Policy and Resources - Councillor S D T Woodward.

RESOLVED that the above decision be noted.

15. APPOINTMENTS OF COMMITTEES AND ALLOCATION OF SEATS

The Council received a report by the Chief Executive Officer, providing the calculations for political balance relating to the allocation of seats on committees and panels for the municipal year 2013/14. The report asks the Council to confirm the functions and appointment of committee seats as well as the role of Chairman and Vice-Chairman for each committee. The minority groups are invited to appoint opposition spokesmen to each of the Executive portfolios.

Following a debate on the matter, a motion was proposed by Councillor N R Gregory to amend the allocation of seats to allow the UKIP group to retain a seat on the Planning Committee. Having been duly seconded, the motion was declared lost 2 members voting in favour and 22 members voting against.

RESOLVED that the Council approves:

- (a) the committee functions and number of seats on each committee for the municipal year 2013/14, as:
- Scrutiny Board: 9 members + deputies;
 - Leisure and Community Policy Development and Review Panel: 7 members + deputies;
 - Strategic Planning and Environment Policy Development and Review Panel: 7 members + deputies;
 - Public Protection Policy Development and Review Panel: 7 members + deputies;
 - Housing Policy Development and Review Panel: 7 members + deputies; and
 - Streetscene Policy Development and Review Panel: 7 members + deputies.
 - Licensing and Regulatory Affairs Committee: 12 members;
 - Planning Committee: 9 members;
 - Appeals Committee: 5 members;
 - Audit and Governance Committee: 7 members; and
 - Housing Tenancy Board: 5 members plus 3 co-opted tenant representatives and one co-opted lease-holder representative.
 - Each political group shall appoint 2 deputy members to the Planning Committee and 1 deputy member to each of the remaining committees for which a seat has been allocated;
- (b) the allocation of seats to political groups (as set out in Appendix A to the report) for the municipal year 2013/14;

- (c) the nominations of the political groups to seats on committees, deputies and opposition spokesmen, for the municipal year 2013/14, as shown in Appendix A to these minutes; and
- (d) the appointment of a Chairman and Vice-Chairman for each committee for the municipal year 2013/14, as shown in Appendix A to these minutes.

16. STANDARDS ARRANGEMENTS – APPOINTMENT OF DESIGNATED INDEPENDENT PERSONS

The Council was reminded that the Localism Act implemented significant changes to the Standards regime and that at its meeting in June 2012, the Council appointed Mr David Basson and Mrs Mary Kilbride as the Council's two Designated Independent Persons, as required under section 28(7) of the Localism Act 2011.

RESOLVED that Mr David Basson and Mrs Mary Kilbride be confirmed as the Council's two Designated Independent Persons for the municipal year 2013/14.

17. COMMUNITY ACTION TEAMS

The Council was reminded that it had established Community Action Teams (CATs) throughout the Borough and was invited to appoint chairmen for each of the areas.

RESOLVED that the following Chairmen be appointed:-

- Portchester Community Action Team : Councillor N J Walker
- Crofton Community Action Team : Councillor A Mandry
- Fareham Town Community Action Team : Councillor T J Howard;
- Titchfield Community Action Team : Councillor Miss T Harper;
- Western Wards Community Action Team : Councillor Mrs S M Bayford.

18. POLICY FRAMEWORK

The Council was reminded that Standing Order 9 required it to establish or confirm the plans and strategies which were to comprise the Council's overall policy framework within which the Executive would operate during the coming year. Members were reminded that the Council's Constitution set out the major plans and strategies reserved to the Council for approval.

RESOLVED that the policy framework for 2013/14 be confirmed as comprising those plans and strategies identified in the table below :

<i>Policy / Strategy</i>	<i>Last adopted or approved by</i>	<i>Date</i>
Sustainable Community Strategy	Council	1 February 2010
Housing Strategy	Council	22 April 2010
Food Safety Service Plan	Council	2 April 2012
Licensing Policy	Council	16 December 2010

Development Plan: <ul style="list-style-type: none"> • Fareham Core Strategy • Fareham Borough Local Plan Review 2000 	Council Planning and Transportation Committee	4 August 2011 23 March 2000
Community Safety Strategy	Council	16 May 2011
Corporate vision, values, objectives and priority actions	Council	23 June 2011

19. APPOINTMENTS TO OUTSIDE BODIES

The Council was reminded that it was required by Standing Order 10 to make appointments to outside bodies, other than those appointments which were required by law to be made by the Executive. Council therefore considered the report of the Director of Regulatory and Democratic Services on the appointments to be made and also received guidance on the duties and responsibilities of members when acting as an appointee to an outside body. The Executive Leader advised that a number of deletions would also be made as the outside body either no longer existed or had not met for some time.

In considering the appointments to the West Paulsgrove Scout and Community Association, it was proposed that Councillor Mrs K K Trott be appointed as a representative. On the proposal being put to the meeting it was declared LOST, 7 members voting in favour and 21 voting against. A further proposal was made that the appointments to the West Paulsgrove Scout and Community Association be as set out in Appendix B to these minutes. On being put to the meeting, the proposition was CARRIED, many members voting in favour and no member voting against.

In considering the appointments to the Public Transport Representative, it was proposed that Councillor G Fazackarley be appointed as the deputy representative. On the proposal being put to the meeting it was declared LOST, 7 members voting in favour and 21 voting against. A further proposal was made that the appointments to the Public Transport Representative be as set out in Appendix B to these minutes. On being put to the meeting, the proposition was CARRIED, many members voting in favour and no member voting against.

RESOLVED that:

- (a) appointments to Outside Bodies be made as shown in Appendix B to these minutes;
- (b) the guidance to members on their duties and responsibilities as appointees to outside bodies be noted.

Note: The Council was advised that meetings of the Licensing and Regulatory Affairs and the Standards Committees would follow this meeting.

(The meeting started at 10:30am, adjourned at 11:40am, reconvened at 2:30pm and ended at 2:52pm).

APPENDIX A
(Minute 15 refers)

Allocation And Appointments Of Seats To Committees

Conservative Group nominations for committee seats:

	<i>Executive portfolio</i>	<i>Scrutiny Board</i>	<i>Leisure & Comm PDRP</i>	<i>St Planning & Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health & Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing & Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit & Governance</i>	<i>Housing Tenancy Bd</i>
No of seats>	6	6	5	5	5	5	5	9	7	3	5	3
Bayford, B	HH								X			
Bayford, Mrs S M					X			X				
Bell, Miss S		X	Ch			X		X		VC		
Bryant, J V		X		Ch			X					
Bryant, Mrs P M			X		X			Ch				
Cartwright, T	PP							VC	D			
Davies, P J				D		X			X		X	Ch
Ellerton, Mrs M		X			X	Ch		X				D
Evans, K D	SPE								X		D	
Ford, M J		D	VC				X	X	X	Ch		
Harper, Miss T		X		X			Ch				X	
Hockley, Mrs C L A	LC								D			
Howard, T J		D		VC				X		X		X
Keeble, L	S							X			VC	
Knight, T G		D	X			VC					Ch	
Mandry, A				X			D		VC			
Mandry, Mrs K		VC	D		Ch			X				VC
Pankhurst, S		D	X		D		VC	D		D		
Steadman, D L		D			VC	X					X	
Swanbrow, D C S		Ch				D	X		X			
Walker, N J				X					Ch			
Woodward, S D T	P&R											

Liberal Democrat Group nominations for committee seats:

		<i>Scrutiny Board</i>	<i>Leisure & Comm PDRP</i>	<i>St Planning & Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health & Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing & Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit & Governance</i>	<i>Housing Tenancy Bd</i>
No of seats>		2	1	2	1	1	2	2	2	1	1	1
Fazackarley, G					Xs	D	X			X		D
Forrest, J S		X		Xs	D		D	D	D			
Norris, D J		D					Xs	X			D	
Price, R H		D	Xs					X	X			
Trott, Mrs K K			D	D		Xs			X			X
Whittle, P W		Xs		X					D	D	X	

UKIP Group nominations for committee seats:

		<i>Scrutiny Board</i>	<i>Leisure & Comm PDRP</i>	<i>St Planning & Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health & Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing & Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit & Governance</i>	<i>Housing Tenancy Bd</i>
No of seats>		1	1	0	0	1	0	1	0	0	0	1
Gregroy, N R		Xs	Xs			Xs		D				D
Whittingham, D M		D	D			D		X				X

Independent Councillor:

		<i>Scrutiny Board</i>	<i>Leisure & Comm PDRP</i>	<i>St Planning & Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health & Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing & Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit & Governance</i>	<i>Housing Tenancy Bd</i>
No of seats>		0	0	0	1	0	0	0	0	1	1	0
Englefield, J M					X					X	X	

APPENDIX B

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
1.	Citizens' Advice Bureau	Cllr T Howard <i>Deputy:</i> Cllr L Keeble	2013/14		Provides a free, impartial and independent service of generalist advice, information, support and representation in a confidential manner to all people of the Fareham area who require it, including business and voluntary agencies, as far as it is able. Meets quarterly (with monthly sub-group meetings). Status: Representative (non-voting)
2. Page 10	Community Action Fareham	Cllr L Keeble	2013/14		Provides support for voluntary organisations in Fareham so that relief of distress resulting from poverty is achieved with on-going development of community spirit and identity. Meets 8 to 10 times per year. Status: Representative (non-voting)
3.	Consultation with Businesses	Executive Leader - Cllr SDT Woodward Deputy Leader - Cllr T Cartwright	2013/14		This is a consultation arrangement with representatives of local businesses, Federation of Small Businesses and Institute of Directors. Meets once annually. Status – representatives
4.	Earl of Southampton Trust	Ms Annette Devoil Mrs S Wise	2011/15	4 year term ending Sept 2015	The charitable trust exists for the benefit of inhabitants of the ancient parish of Titchfield, in particular for the provision and upkeep of almshouses and a day centre for the elderly and for the relief of poverty and hardship. Meets monthly. Status: Trustee
Cllr Mrs C Hockley Mrs F C Knight		2010/14	4 year term ending Sept 2014		

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
5.	Fareham Fairtrade Borough Working Group	Cllr Mrs P M Bryant	2013/14		This is the steering group for Fairtrade in the Borough. Its efforts are directed towards maintaining the Borough's Fairtrade status by promoting Fairtrade, encouraging its wider availability throughout the Borough and convincing people who live and work in the Borough of the benefits and importance of Fairtrade. The working group meets four times per year and additionally organises events to promote Fairtrade. Status : Representative (voting)
6.	Fareham/Pulheim Twinning Association	Cllr T J Howard Cllr R H Price	2013/14		Promotes and fosters friendship and understanding between the peoples of Fareham and Pulheim, including the encouragement of visits, fund raising and financial assistance. Meets monthly. Status: Representatives (voting) on management committee
7.	Fareham Technology Forum	Executive Leader	2013/14		This is a business networking event with a membership of approximately 180 local businesses. It is organised by the Borough Council. Meetings to be arranged as and when necessary. Status: Representative

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
8.	Fareham/Vannes Twinning Committee	Cllr T M Howard Cllr Mrs K Trott	2013/14		The Committee exists to progress the “entente cordiale” between Fareham and Vannes. Main groups are sporting exchanges, cultural exchanges and family exchanges. Council to Council formal exchanges are arranged directly between the Borough Council and the Marie. Committee currently meets 4 times per annum plus 1 major exchange visit. (Several social and fund raising events also.) Status: Representatives (voting)
9. Page 12	Fareham Welfare Trust	Cllr J V Bryant	2008/12	4 year term ending June 2012.	This charitable trust exists for the relief of need, hardship or distress of persons living in the Fareham area; preference being given to widows. Meets twice annually plus an Annual General Meeting. Status: Trustees.
		Cllr D Whittingham	2010/14	4 year term ending June 2014.	
10.	Hammond Memorial Hall Trust	Ex officio : the ward councillors for Stubbington and Hill Head John Guest Rev ^d Stephen Girling Mrs Sarah Coles	2013/14		The ward councillors for Stubbington and Hill Head are ex officio trustees. Council appoints three additional trustees to administer the charitable scheme. Meets as and when required. Status : trustees.
11.	Hampshire and Isle of Wight Local Government Association	Executive Leader <i>Deputies:</i> Cllr T Cartwright; Cllr Mrs C L A Hockley	2013/14		Leading Members and Chief Executives of Hampshire and Isle of Wight local authorities meet to discuss matters of mutual interest. Meets 6 times per year. Status: Directors

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
12.	Hampshire Superannuation Scheme (AGM)	Cllr T M Cartwright Cllr L Keeble	2013/14		This is the Annual General Meeting of the pension fund, administered by Hampshire County Council, to which officers and members of the Borough Council may contribute under the Local Government Pension Scheme. Status: Representatives.
13.	Local Government Association – General Assembly and Annual Meeting	Executive Leader Leader of largest opposition group	Indefinite		This is the General Assembly and the Annual Meeting of the Local Government Association which is the national association for local authorities in England and Wales. It also represents police, fire and passenger transport authorities. Status: Representatives
14.	Local Government Association – Group Leaders’ Briefings	All group leaders of a registered political party <i>(or their nominated group representative)</i>	Indefinite		Briefing meetings organised by the Local Government Association for local leaders of political groups, on a national basis. Meet 2 or 3 times a year. Status: Representative
15.	Children and Young People's Partnership	Executive Member for Leisure and Community	Indefinite		This Partnership was originally established to underpin the Local Strategic Partnership. Whilst the LSP has now ceased, this partnership continues to operate. Meets quarterly. Status – representative
16.	Partnership for Urban South Hampshire (PUSH) Overview and Scrutiny Committee	Cllr A Mandry <i>Deputy :</i> Cllr D Swanbrow	2013/14		Established to scrutinise and call-in decisions of the PUSH Joint Committee and to review delivery of the PUSH business plan. The Committee meets twice per year, when decisions are called-in or as the committee determines. Status : Representative.

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
17.	Randal Cremer Trust	Cllr A Mandry	2011/15		This charitable trust exists for the provision of almshouses for the poor or for persons who are permanently disabled from being able to earn a livelihood. Meets 2 times per year. Status: Trustee (voting)
18.	South East Employers' Local Democracy and Accountability Network for Councillors	Cllr T M Cartwright <i>Deputy:</i> Cllr L Keeble	2013/14	Representatives should not be employees of another local authority or employees or officers of any of the local government unions	Councillor networks will meet to consider key localist issues affecting local authorities in the south east region e.g. Localism Bill, new governance arrangements, opportunities for shared services and Local Enterprise Partnerships Meets twice per year. Status: Representative but would also be a Trustee if elected as Chairman.
19.	South East Employers	Cllr T M Cartwright Deputy: Cllr K D Evans	2013/14	Representatives should not be employees of another local authority or employees or officers of any of the local government unions	Represents the interests of authorities within the region, providing comprehensive employment and industrial relations advise, consultancy, training and information services. Meets 3 times per year. Status: Representative but would also be a Trustee if elected as Chairman
20.	Tourism South East - Executive Committee	Cllr Mrs M E Ellerton <i>Deputy:</i> Cllr B Bayford	2013/14		Provides services and expertise that support the performance and growth of tourism businesses and destinations. Meets 1 or 2 times per year plus Annual General Meeting. Status: Representative (voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
21.	Town Centre Management Steering Group	Cllr A Mandry <i>Deputy :</i> Cllr J V Bryant	2013/14		A public/private partnership to support the vitality and viability of the town centre through management initiatives. Supported financially by the Council and the private sector. Meets monthly. Status: Representative.
22.	William Price Charitable Trust	Cllr Mrs P Bryant	2011/15	4 year term ending August 2015	This charitable trust exists to provide special and educational benefits for schools in Fareham; to promote education by the provision of financial assistance such as bursaries and grants; and to promote education in the doctrines of the Church of England among the under-25s. Meets 6 times per year (2 x general meeting, 2 x grants committee meeting, 2 x finance committee meeting). Status: Trustees (voting) (to fulfil the role of trustees, both reps sit as members of the Finance committee)
		Cllr T Howard	2009/13	Current term ends August 2013	
23.	Abshot Community Association Management Committee	Cllr S Pankhurst <i>Deputy:</i> Cllr K Evans	2013/14		The Community Association is a voluntary organisation set up to provide facilities for local community groups and also a venue for other groups to use. Meets - Monthly. Status: Representative
24.	Burrige Community Association Management Cttee	Cllr D C S Swanbrow	2013/14		To maintain and support the use of Burrige Village Hall for the benefit of the local community. Meets – 6 to 7 times per year. Status: Trustee (voting)
25.	Crofton Community Association Management Committee	Cllr T G Knight <i>Deputy:</i> Cllr A Mandry	2013/14		Promotes benefits for the inhabitants of the Stubbington and Hill Head wards by providing recreation and leisure time facilities. Meets monthly. Status: Managing Trustee (voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appoint- ment	Comments on appointment	Purpose of organisation
26.	Strategic Partnering Board (Hampshire)	Cllr B Bayford <i>Deputy :</i> Cllr S D T Woodward	2013/14		Responsible for the delivery of the LIFT project, procurement of a private sector partner and the establishment of LIFTCo. Meets Monthly. Status: Representative
27.	Fareham and Gosport MIND	Cllr Mrs S M Bayford	2013/14		Determines policy and strategy, takes major financial decisions and generally supervises and directs the operation of the organisation. Meets on a six - eight week cycle. Status : Trustee
28.	Fareham North West Community Association Management Cttee	Cllr P Davies Cllr Mrs Hockley	2013/14		Supports the local community by maintaining the centre, maximising its occupancy and making it accessible for local residents. Meets 4 times per year. Status: Representative (voting)
29.	Genesis Centre Executive Committee	Cllr Mrs S Bayford Cllr Mrs M E Ellerton	2013/14		Operates as part of Hampshire County Council Youth Service working closely with the Borough Council to provide services for young people. Meets 6 times per year. Status: Representatives
30.	Hampshire Health and Well-being Partnership Board	Cllr B Bayford	2013/14		Established at county level to be accountable to the Local Area Agreement (LAA) Executive for meeting the health improvement and wellbeing targets in Hampshire's LAA and to act as a programme board for joint health improvement projects and services. Meets quarterly. Status: Representative
31.	District Forum Health and Well-being Partnership Board	Cllr B Bayford	2013/14		

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
32.	Fareham and Gosport Clinical Commissioning Group	Cllr B Bayford	2013/14	13/12/12	Meetings are held bi-monthly and cover both the required governance and assurance business and the emerging commissioning strategies for health in Fareham and Gosport.
33.	Health Review Panel (Portsmouth City Council)	Cllr K D Evans <i>Deputy:</i> Cllr M J Ford	2013/14		Scrutinises and comments on any proposed significant changes in health service provision. Meets bi-monthly. Status: Representative
34. Page 17	Home-Start Gosport and Fareham	Cllr Mrs M E Ellerton <i>Deputy:</i> Cllr Mrs S M Bayford	2013/14		Gives practical support and friendship to families in their own homes. Home-Start provides trained, parent volunteers to help any parent, with at least one child under five, who is finding it hard to cope. Meets bi-monthly. Status: Representative (voting)
35.	Locks Heath Day Centre Group	Cllr Mrs S M Bayford	2013/14		Provides day care for the frail and elderly and elderly mentally infirm. Board meets quarterly. Management Committee monthly. Status: Trustee
36.	Locks Heath Community and Sports Association Management Cttee	Cllr Mrs S Bayford	2013/14		Provides sports and social facilities to its members who are in the main local to the club. Meets quarterly. Status: Representative
37.	Portchester Community Centre Ltd	Cllr N Walker Cllr R H Price, JP	2013/14		This charity body was set up to manage and run the new Portchester Community Centre following the award of the lease to Portchester Community School.

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
38.	Portchester Parish Hall Board of Trustees	Cllr Miss S M Bell Cllr D J Norris	2013/14		Provides facilities for user groups of all ages and a wide variety of other functions. Meets quarterly. Status: Trustees (voting)
39.	Priory Park Community Association Management Committee	Cllr B Bayford Cllr Mrs M E Ellerton	2013/14		Provides a service to the local community by maintaining and managing facilities for various groups to run activities to improve condition of life, health and leisure. Meets 6 times per year. Status: Representatives
40.	Ranvilles Community Association Management Committee	Cllr Miss T Harper	2013/14		The community association is a voluntary organisation set up to maintain and run the centre and serve the local community by making various activities accessible to local people. Meets 4 to 6 times per year. Status: Representative
41.	RELATE Portsmouth and District	Cllr T Howard	2013/14		Relationship counselling and related matters including education and training. Meets quarterly. Status: Representative.
42.	RELATE Solent	Cllr T Howard	2013/14		Relationship counselling and related matters including education and training. Meets every 3 months Status: representative (non-voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
43.	River Hamble Harbour Management Committee	Cllr T M Cartwright <i>Deputy:</i> Cllr D C S Swanbrow	2013/14		Considers policy and regulatory functions; prepares and maintains a strategic plan for management of the river; delegates day to day decision making to the (County) Executive Member for Environment. Meets 4 times per year. Status: Representative (voting)
44.	Solent Sea Rescue Organisation	Cllr T Knight	2013/14		Saving of life at sea and rescuing people in danger in the Solent area. Meets 8 times per year. Status: Representative
45.	The Louisa Seymour Charity Management Committee	Cllr D C S Swanbrow	2013/14		The charity is for provision and upkeep of Sarisbury Parish Rooms. The appointee is as a member of the Management Committee. Meets bi-monthly. Status: Trustee (non-voting)
46.	Titchfield Community Association –	Cllr Miss Harper	2013/14		Liason between FBC and Titchfield Community Association on matters other than routine/administration. Meets 5 times per year. Status: Representative (non-voting)
47.	Victory Hall Management Committee	Cllr M Ford	2013/14		Provides and maintains a village hall for use of the inhabitants of Hook and Warsash for recreation and leisure use with the object of improving conditions of life. Meets monthly. Status: Trustee
48.	Wallington Village Community Association Executive Committee	Cllr Mrs K K Trott <i>Deputy:</i> Cllr P W Whittle, JP	2013/14		Provides leisure/educational facilities for Wallington residents; maintains and manages the village hall and seeks to maintain and improve the built and natural environment within the village. Meets monthly. Status: Representative (non-voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
49.	West Paulsgrove Scout and Community Association	Cllr Miss Bell	2013/14	Added - Council 21/10/10	
50.	Whiteley Community Association – General and Executive Cttees	Cllr S D T Woodward	2013/14		Seeks to work together for the benefit of local residents by association with local authorities, voluntary and other organisations to advance education, to provide facilities for recreational and leisure use for local people and to maintain and manage the community centre. General Cttee: Meets not less than 4 times per year. Executive Cttee: Meets not less than 6 times per year. Status: Trustee
51.	Youth Clubs – Hampshire and Isle of Wight Board	Cllr Mrs S Pankhurst	2013/14		Seeks to help and educate young people especially, but not exclusively, through their leisure time activities so as to develop their mental, physical and spiritual capacities that they may grow to full maturity as individuals and as members of society and that their life condition may be improved. Meets 4 times per year. Status: Representative
52.	Daedalus Strategy Group	Cllr A Mandry <i>Deputy:</i> Cllr T Knight	2013/14		To consider issues relating to the future use of the Daedalus site. Meetings: To be determined. Status: Representative
53.	Design Champions Club – South East England Development Agency	Cllr N J Walker <i>Deputy:</i> Cllr A Mandry	2013/14		Promotes and encourages good design within each representative’s organisation. Meets approx 3 - 4 times per year. Status: Representative

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
54.	Fareham Town Access Plan Steering Group	Cllr P Davies Cllr Mrs Trott	2013/14		A Partnership with Hampshire County Council to develop a Town Access Plan, designed to improve movement in and around town and to make the best use of roads and public spaces. Status: Representatives
55.	Hampshire Buildings Preservation Trust	Cllr N J Walker <i>Non-voting representative :</i> Cllr Mrs M E Ellerton	2013/14		The Trust seeks to preserve, for the benefit of the people of Hampshire and of the nation at large, whatever English historical and constructional heritage may exist in Hampshire. The Borough's representative is entitled to attend the Annual General Meeting of the Trust and to vote at the meeting. Meets 4 times per year plus the AGM. Status : Representative (voting)
56.	Historic Environment Champion (English Heritage)	Cllr N J Walker	2013/14		Promotion of the historic environment and ensuring that the historic environment is "at the heart of the Council agenda". The Government sees the historic environment as a catalyst for regeneration, learning, community cohesion and economic development. Status: Representative/Heritage Champion (non-voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
57.	Local Government Association Coastal Issues Special Interest Group	Cllr T G Knight <i>Deputy:</i> Cllr J V Bryant	2013/14		The Group's purpose is to:- (i) increase awareness of issues affecting coastal, estuarine, and maritime communities; (ii) act as a focus for liaison between local authorities and other bodies; (iii) secure improved cross-departmental co-ordination within central government on coastal issues. Meets 3-4 times per year. Status: Representative
Page 22	North Whiteley Development Forum	Cllr D C S Swanbrow <i>Deputy:</i> Cllr K D Evans	2013/14		Informal advisory body to Winchester City Council, advising on the major development north of Whiteley. Meets approximately 4 times per year Status : Representative(voting)
59.	Public Transport Representative	Cllr P J Davies <i>Deputy:</i> Cllr T Howard	2013/14		Enables interested parties to keep up to date with progress on passenger transport issues. Includes meetings of the National Federation of Bus Users – Portsmouth Bus Action Group. Status: Representative
60.	Solent Forum (incorporating the Solent Water Quality Group/Conference)	Cllr T G Knight <i>Deputy:</i> Cllr T M Cartwright	2013/14		Since 1992, the Solent Forum has provided a platform to deliver Integrated Coastal Zone Management in the Solent sub-region of the South East. It operates at a strategic coastal management level, providing a network for closer working relationships, information dissemination and discussion of topical coastal issues. The Solent Forum website

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
					<p>(www.solentforum.org) contains information on the nature and work on the Solent Forum. From it you can find details of the Forum's members, learn about the Forum's current work and view news and events from around the Solent and the UK. You can also download the bi-annual newsletter. . Meets 2 times per year, plus the conference. Status: Representative (non-voting)</p>
61. Page 23	Transport for South Hampshire Joint Committee	Observer : Cllr K Evans	2013/14		<p>The committee is responsible for providing enhanced transport delivery arrangements for the South Hampshire area and maximising investment and infrastructure provision in accordance with the South Hampshire sub-regional strategy. Meets 4 times per year. Status : Observer representative</p>
62.	Community Safety Partnership	Cllr A Mandry Cllr T M Cartwright	2013/14		<p>Conducts and publishes an audit of crime and disorder problems in the Borough; identifies local crime and disorder priorities and formulates a three-year strategy to assist in tackling them, including objectives and targets; monitors progress and reviews strategies as required. Partnership meets bi-monthly. Status : Representatives.</p>
6	Sub-group meetings : Community Tasking and Coordinating Group	Cllr A Mandry	2013/14		<p>The purpose of the Panel is to investigate joint co-operation between all authorities, including unitary and parish councils, so that a combined strategy can be developed to overcome the problems associated with unauthorised camping. Meets quarterly. Status: Representative</p>
64.	Joint Authorities Gypsies and Travellers' Panel	Cllr T Cartwright Cllr Mrs K Mandry	2013/14		<p>The purpose of the Panel is to investigate joint co-operation between all authorities, including unitary and parish councils, so that a combined strategy can be developed to overcome the problems associated with unauthorised camping. Meets quarterly. Status: Representative</p>

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
65.	PATROL - Parking and Traffic Regulations Outside London <i>(formerly National Parking Adjudication Service Joint Committee)</i>	Cllr Cartwright Cllr K Evans	2013/14		The joint committee provides an opportunity for local member input into the national parking adjudication service. Meets annually. Status: Representative
66.	Hampshire County council South Area Road Safety Council	Cllr Mrs K Mandry	2013/14		To promote and encourage road safety education, training and publicity in the local area. To encourage activities of local groups on road safety matters. To seek involvement of local community to support road safety programmes. To support initiatives and promotions of local campaigns designed to improve awareness of road safety. Meets 3 times per year. Status: Representative (non-voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
67.	Project Integra (i) Management Board	Cllr L Keeble <i>Deputy:</i> Cllr B Bayford	2013/14		<p>(i) Portfolio holders representing partner organisations. Meets 3 times per year plus conference. Status: Representative; Deputy also an "Observer". (voting) (Representative must be an Executive Member)</p> <p>Project Integra is a mature partnership of the all Local Authorities in Hampshire plus Hampshire Waste Services. It has achieved an integrated approach to municipal waste management. Current mission is to manage waste generated by households in Hampshire, gaining benefits from integration, scale, synergy and influence.</p>
68	Fareham Housing Market Partnership	Cllr K D Evans Cllr B Bayford	2013/14	Appointed at 05/09/11 Exec	The purpose of the HMP is to provide input and advice to the development of Fareham Borough Council's planning and housing policies, strategies and evidence base for housing in the Borough. The key documents the HMP is involved with are the Council's Housing Strategy, the Strategic Housing Land Availability Assessment (SHLAA) and other Local Development Documents (LDDs) as required. The HMP is made up of representatives from public private and not-for-profit organisations involved in the delivery of housing in the Borough.

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
69.	Police and Crime Panel	Cllr A Mandry <i>Deputy</i> Cllr T Cartwright	2012-16	Four Year Term	Section 28(1) of the Police Reform and Social Responsibility Act 2011 (“the Act”) provides that each police area is to have a police and crime panel established and maintained in accordance with Schedule 6 to the Act. Paragraph 3(2) of Schedule 6 to the Act provides that the local authorities for a police area must (a) establish and maintain a police and crime panel for their police area, and (b) make the panel arrangements for the police and crime panel. Paragraph 3(3) provides that in the case of a multi-authority police area, all the relevant local authorities must agree to the making or modification of the panel arrangements. (Council 10/05/12 item 17)
70	Highlands Hub Management Committee	Cllr Mrs Hockley	2013/14	18/02/12	The Management Committee steers the work of the Highlands Hub facility within the local community, linking its role to the parish churches of St Columba and Holy Trinity with local partners. The Council was asked to review the Council's appointment of a representative to the Highlands Hub Management Committee.

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
71	Joint Member Shared Coastal Management Service Board	Cllr K Evans <i>Deputy</i> Cllr T G Knight	2013/14	21/06/12 18/10/12	<p>The Coastal Partnership is between four local authorities: Havant Borough Council, Portsmouth City Council, Gosport Borough Council and Fareham Borough Council. The Partnership Agreement allows for a “one team” approach or shared service that is designed to maximise benefit and efficiencies to each authority by sharing resources. The vision is “To provide an effective and efficient coastal flood and erosion risk management service across partnering authorities, through co-ownership of objectives and an equitable fee structure.”</p> <p>The shared Coastal Defence Management Team provide an effective and co-ordinated coastal defence management service to the Councils that reduces the risks to people and the developed and natural environment from flooding and coastal erosion by encouraging the provision of technically, environmentally and economically sound and sustainable defence measures within the respective local authority areas.</p>

No	Name of Organisation	Representative(s) for last municipal year	Period of current appoint- ment	Comments on appointment	Purpose of organisation
72	Standing Conference on Problems Associated with Coastline (SCOPAC)	Cllr T Knight Deputy Cllr K Evans	2013/14		The primary aims of SCOPAC are: To provide a strong political forum for coastal local authorities and other organisations with an interest in coastal risk management along the south coast of England; and To raise and sanction funding for the successful operation of SCOPAC and for the development and implementation of its research programme.

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FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 13 May 2013

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, Public Protection (Deputy Leader)
B Bayford, Health and Housing
K D Evans, Strategic Planning and Environment
Mrs C L A Hockley, Leisure and Community
L Keeble, Streetscene

Also in attendance:

Miss S M Bell, Chairman of Leisure and Community Policy Development and Review Panel
J V Bryant, Chairman of Strategic Planning and Environment Policy Development and Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
P J Davies, Chairman of Housing Tenancy Board
Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel
Miss T G Harper, Chairman of Streetscene Policy Development and Review Panel
T J Howard, Chairman of Fareham Town Community Action Team
T G Knight, Chairman of Audit and Governance Committee (for Minute 13(1))
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel
R H Price, JP, (for item 13(1))
P W Whittle, JP, (for items 10(1) and 13(2))



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 15 April 2013 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader announced that following the decision of the Executive, made at its meeting on 15 April 2013 regarding the allocation of proceeds from the sale of recycling clothes and textiles, officers have confirmed that Hampshire Air Ambulance will receive £17,500 from Fareham Borough Council as a single payment. This matches the money previously raised by Hampshire Air Ambulance over the course of a year and will be paid to the charity annually at the beginning of each financial year for the duration of the contract.

4. DECLARATIONS OF INTEREST

There were no declarations of interest given for this meeting.

5. PETITIONS

There were no petitions presented at this meeting.

6. DEPUTATIONS

The Executive received deputations from Mr R McManus and from Mr W Hutchison in relation to item 13(1) – Estates Efficiency Proposals (see minute 13(1) below).

The Executive Leader agreed to bring that item for consideration forward on the agenda.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no minutes or references from other committees presented at this meeting.

8. APPOINTMENT OF MEMBERS TO AREAS OF RESPONSIBILITY

The Executive Leader confirmed that his decision to appoint Executive Members to their areas of responsibility, as advised to the Annual Council meeting on 9 May 2013 for the municipal year 2013/14 was as follows:

Strategic Planning and Environment - Councillor K D Evans;
Leisure and Community - Councillor Mrs C L A Hockley;
Health and Housing - Councillor B Bayford;

Public Protection - Councillor T M Cartwright;
Streetscene - Councillor L Keeble; and
Policy and Resources - Councillor S D T Woodward.

9. EXECUTIVE APPOINTMENTS

The Executive Leader drew members' attention to the list of appointments to the previous municipal year.

RESOLVED, that the following appointments of Executive Members to the bodies be made for 2013/14:-

- (i) Fareham Museum Joint Management Committee - Councillors Mrs C L A Hockley and B Bayford.
- (ii) Portchester Crematorium Joint Committee - Councillors K D Evans and L Keeble.
(NB. In the past, the Executive has not appointed 'substitute' members to this joint committee. However, the Executive Leader may, if he so wishes, authorise other members of the Executive to act as deputies).
- (iii) Fareham and Gosport Building Control Members' Panel – Councillor T M Cartwright.
- (v) Partnership for Urban South Hampshire (PUSH)

As PUSH is a formal Joint Committee, the following appointments are required to be made for 2013/14:-

- (a) Joint Committee representatives – Executive Leader (Councillor S D T Woodward) and Deputy Executive Leader (Councillor T M Cartwright);
- (b) Sub-Group Meetings – the appropriate Executive Members (as relevant); and
- (c) Meeting with Key Consultees and similar Consultation Meetings – Councillors S D T Woodward and T M Cartwright.
- (vi) CCTV Partnership - Councillor T M Cartwright.
- (vii) Fareham and Gosport Environmental Health Partnership Panel - Councillor T M Cartwright.
- (vii) Housing Tenancy Board

RESOLVED, that Alderman Ernest Crouch be appointed as a co-opted member of the Housing Tenancy Board for 2013/14.

10. LEISURE AND COMMUNITY

(1) Hire of Open Space at Titchfield and Park Lane Recreation Ground

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

Following a debate on the item, Councillor Mrs C L A Hockley expressed her concerns about allowing a funfair to operate at Titchfield Recreation ground during September as there is a strong possibility that in the event of bad weather the ground will be severely damaged by heavy vehicles, equipment and footfall, following a particularly wet start to the year. This would put the football pitches out of action and unplayable for the early part of the football season as the ground would not have sufficient time to recover. Councillor Mrs C L A Hockley proposed an amendment to the officer's recommendation to refuse the application for a funfair to operate at Titchfield Recreation Ground between 5-12 September 2013, whilst offering to meet with the applicant and officers to consider alternative dates or sites.

RESOLVED that the Executive agrees:

- (a) to refuse the application to hire out the recreation ground at Park Lane for a funfair; and
- (b) to refuse the application for a funfair to operate at Titchfield Recreation Ground between 5-12 September 2013

11. PUBLIC PROTECTION

(1) Food Standards Agency - Food Safety Service Plan

RESOLVED that the Executive recommends that the Council approves the Food Safety Service Plan 2012/13, as detailed in Appendix A to the report.

12. STRATEGIC PLANNING AND ENVIRONMENT

(1) Solent Green Deal Scheme

RESOLVED that the Executive formally supports Fareham Borough Council becoming an "endorser" of the Solent Green Deal; this then becoming the single recommended Green Deal scheme in the Borough.

13. POLICY, STRATEGY AND FINANCE

(1) Estates Efficiency Proposals 2013-2014

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

At the invitation of the Executive Leader, Councillors R H Price, JP and T G Knight addressed the Executive on this item.

RESOLVED that the Executive agrees to support the following plans for additional trading concessions and beach huts for further investigation, as detailed in Appendix A and B to the report:

Appendix A:

Plan 1 - Meon Shore - further concession

Plan 2 - 'Hove To' Cliff Road - ice cream concession

Plan 4 - Stubbington Recreation Ground - catering concession

Plan 5 - Passage Lane/Shore Road car parks – ice cream concession only

Plan 6 - Portchester Castle Car Park – catering concession during winter only

Plan 7 - Holly Hill Car Park and Woodland – mobile catering concession

Appendix B:

Plan 8 - Monks Hill The Shack – outdoor seating

Plan 9 - Salterns Road Car Park/Open space, Hill Head – kite surfing licence only

Plan 11 - Portchester Castle (Castle Street Rec) – pitch & putt and house boat moorings only

Plan 12 - 'Hove To' Cliff Road – beach hut

Plan 13 - Cliff Road – beach huts

Plan 14 - Meon Shore – beach huts

(2) Improving Customer Satisfaction

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

The Executive Leader read out a letter of support from UNISON in relation to this item.

RESOLVED that the Executive waives contract procedure rules and approves the appointment of Vanguard Consultancy to provide guidance, expertise and support in implementing a fundamental change to the way the Council delivers its services to customers.

14. EXCLUSION OF PUBLIC AND PRESS

The Executive considered the following matter for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

15. HEALTH AND HOUSING

- (1) Redevelopment of Collingwood House - Tenders report

RESOLVED that the Executive agreed to defer this item to be considered at a later date.

(The meeting started at 6.00 pm
and ended at 7.25 pm).

SCHEDULE OF EXECUTIVE MEMBER DECISIONS

The following decisions have been made by individual Executive Members since those reported at the last ordinary meeting of Council:-

Policy & Resources

(1) Community Fund Application - Fareham and Portchester Camera Club
(Decision 2012/13-187)

RESOLVED that the application for £1,144 from Fareham Borough Council's Community Fund Programme, submitted by The Fareham and Portchester Camera Club for the purchase of a photographic quality digital projector be approved

(2) Community Fund Application - Portchester Indoor Bowls (Decision 2012/13-188)

RESOLVED that the application for £3,440 from Fareham Borough Council's Community Fund Programme submitted by Portchester Indoor Bowls for the purchase of four short mat indoor bowling mats be approved

(3) Community Fund Application - The Rainbow Centre (Decision 2012/13-189)

RESOLVED that the application for £4,999 from Fareham Borough Council's Community Funding Programme, submitted by The Rainbow Centre to assist with the purchase of a new computer server be approved.

(4) Community Fund Application - Military Mentors (Decision 2012/13-190)

RESOLVED that the application for £4,999 from Fareham Borough Council's Community Funding Programme, submitted by Tony West of Military Mentors, to purchase various pieces of equipment to enable Military Mentors to continue and improve the services they offer local young people in Fareham, be approved.

(5) Community Fund Application - Girl Guides, Fareham (Decision 2012/13-191)

RESOLVED that the application for £4,999 from Fareham Borough Council's Community Funding Programme, submitted by Liz Dunning, Girl Guides, Fareham Division for the purchase of a Compton garage be approved.

- (6) Attendance at LGA Strategic Aviation Special Interest Group** (Decision 2012/13-192)

RESOLVED that approval be given for the Executive Leader and Fareham Borough Council's representative on the Daedalus Strategy Group to attend the Local Government Association Aviation Special Interest Group meeting, to be held on 16th July 2013 in Guilford.

- (7) Attendance at Garden Cities and Suburbs Seminar** (Decision 2013/14-1)

RESOLVED that approval be given for the Executive Leader and the Executive Member for Strategic Planning and Environment to attend the Town and County Planning Association (TCPA) Garden Cities and Suburbs Seminar on 25th June 2015, to be held at Arun District Council..

- (8) Community Fund Application - Crofton Youth Project** (Decision 2013/14-231)

RESOLVED that the application for £275 from Fareham Borough Council's Community Funding Programme, submitted by the Secretary of the Crofton Youth Project for the purchase of the replacement table tennis table be approved.

Public Protection

- (9) Traffic Regulation Order - Proposed Waiting Restrictions - St Mary's Road, Stubbington** (Decision 2013/14-233)

RESOLVED that the waiting restrictions as shown at Appendix A and Appendix B are introduced as advertised. (This decision is subject to call-in, due to end on 13th June 2013.)

Strategic Planning and Environment

- (10) Procurement of Stage 3 Concept Masterplan and Associated Supporting Technical Work for the Pre Submission Welborne Plan** (Decision 2013/14-234)

RESOLVED that Parsons Brinckerhoff and LDA Design be appointed to undertake the final stage of the concept masterplanning for the Pre Submission draft of the Welborne Plan. (This decision is subject to call-in which is due to end on 12th June 2013.)

FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 30 May 2013

Venue: The Collingwood Room - Civic Offices, Fareham

PRESENT:

D C S Swanbrow (Chairman)

Mrs K Mandry (Vice-Chairman)

Councillors: Miss S M Bell, J V Bryant, Mrs M E Ellerton, J S Forrest,
N R Gregory, Miss T G Harper and P W Whittle, JP

Also Present: Councillor N J Walker, Chairman, Planning Committee.



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Scrutiny Board held on 21 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made an announcement concerning the order of business for the meeting, indicating that the Question and Answer Session with representatives of the Environment Agency would take place before the call-in item and the related deputation as the item had been arranged for some time and as some of the Environment Agency representatives needed to leave before 7pm.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. QUESTION AND ANSWER SESSION WITH REPRESENTATIVES OF THE ENVIRONMENT AGENCY

The Board received a presentation from Colette Heggie, Environment, Planning and Engagement Manager, Sally Taviner, Sustainable Planning Team Leader and Jemma Colwell, Flood & Coastal Risk Management Advisor on the work of the Environment Agency. The presentation included details of the Environment Agency Role and Vision, the Solent and South Downs Area, the Agency's role in Planning and Development, Strategic Planning, Pre-Application and Applications, involvement in the development of Welborne, Managing flood risk in Fareham, with particular reference to Wallington and Useful Contacts. The presentation sought to give answers to members' questions arising from consideration of the scoping report at the meeting of the Board on 22 November 2012 (minute 7 refers). Following the presentation the Environment Agency representatives answered members' questions. Matters raised included responses to consultations on planning applications and flood risk management at the Welborne development, Wallington and Titchfield.

It was AGREED that:

- (a) Colette Heggie, Sally Taviner and Jemma Colwell be thanked for their presentation and for answering members' questions; and
- (b) it be noted that copies of the presentation and notes could be provided to members at the conclusion of the item.

6. DEPUTATIONS

The Board received a deputation from Mr S Cunningham in support of agenda item 6 - Call-in of Executive Decision 2013/14-6: Improving Customer Satisfaction and he was thanked accordingly (see minute 7 below).

7. CALL-IN OF EXECUTIVE DECISION 2013/14-6: IMPROVING CUSTOMER SATISFACTION

The Chairman confirmed that this item was to consider the Executive's decision made on 13 May 2013 to waive contract procedure rules and approve the appointment of Vanguard Consultancy to provide guidance, expertise and support in implementing fundamental change to the way the Council delivers its services to customers. The decision had not yet been implemented because it had been called-in by 3 non-Executive members, as per the Council's Constitutional arrangements.

The Chairman explained how consideration of the item would proceed.

The Scrutiny Board considered a report by the Director of Regulatory and Democratic Services and Monitoring Officer which outlined the reasons given for the call-in of the Executive Decision (copy of report sb-130530-r02-gwh circulated with agenda). The Director of Regulatory and Democratic Services presented the report which included a number of appendices to further assist the Scrutiny Board in its review of the decision.

At the invitation of the Chairman, Councillor P W Whittle, JP, the representative of the call-in, explained the reasons for the call-in as being that:

- i. The Council has high levels of customer satisfaction and therefore the justification is not sufficiently proven for the levels of expenditure for small incremental improvements.
- ii. The methodology proposed has not been adequately demonstrated to be the best solution in the circumstances.
- iii. The grounds for waiver of Council Contract Procedure Rules have not been evidenced and the circumvention of open competitive tendering process is un-sound for use of public funds.
- iv. The funds are not available without forward commitment of future unapproved budgets.

At the invitation of the Chairman, the Executive Leader Councillor S D T Woodward joined the meeting and was called upon to advise the Scrutiny Board of the rationale of the Executive decision and what was taken into account in making it.

The Executive Leader explained that the requirements of the Council were to identify a solution to further improve customer satisfaction for the services it provides because although many Council services are currently rated positively by customers, there is evidence to suggest that systems are currently designed in a way to best meet organisational needs, rather than the needs of customers. As a result, it is clear that customers do not always receive a proactive, responsive, easily accessible and positive service.

The Executive Leader stated that using a partner to act as a mentor would ensure that the Council could deliver continuous improvement for the long term, by fundamentally altering the culture and management approach within the organisation. He confirmed that although the Council does not presently have the depth of knowledge and therefore needs external support in the first instance, it is an organisation committed to developing and retaining the skills so as to limit the dependency on external consultancy support.

The Executive Leader advised the Scrutiny Board that following soft market testing work, Vanguard appeared to be the only consultancy that offered a bespoke service/product which meets the Council's requirements, and demonstrated a strong understanding of the organisational needs and the needs of each individual service within it, through its track record with other local authorities. On closer inspection, the Vanguard Method contains vital differences that make it unique in helping organisations change from command and control to a systems approach to the design and management of work, putting the customer first, which is the approach that the Council wants to take.

The Executive Leader explained that, on the basis that the methodology is genuinely proprietary to Vanguard, there is a sound argument that running a tender for the service would be difficult, because it would involve the Council seeking a service from suppliers which was Vanguard's own intellectual property. This would fall under the "protection of exclusive rights" procurement regulations.

The Executive Leader stated that European Union Regulations require contracting authorities to adhere to the overriding EU principles of transparency and equal, non-discriminatory treatment of suppliers.

He advised that the regulations also allow for public authorities to contract for the supply of services without conducting an OJEU (Official Journal of the European Union) competitive process. This is set out in Regulation 14(1)(a)(iii), which states that "when, for technical or artistic reasons, or for reasons connected with the protection of exclusive rights, the public contract may be awarded only to a particular economic operator".

Where public bodies apply Regulation 14 (1)(a)(iii), it is incumbent upon the public authority to demonstrate that the test applies. This is often a judgement based on subjective evidence, and in order to test the assumptions made, the regulations allow for public bodies to publish a "Voluntary ex ante transparency notice". This is a public notice advising of the intention to award a contract without prior publication of a contract notice in the Official Journal of the EU. On publication, all suppliers within the EU are given the opportunity to challenge the rationale within 10 days of publication. The outcome of this exercise will either support the view of the public body or it will identify other suppliers that have an interest in the supply.

The Executive Leader confirmed that it was always intended that Fareham Borough Council would publish a Voluntary ex ante transparency notice after the call-in period had expired. He confirmed that this process was now delayed due to the call-in notice, but could recommence, dependent on the decision of the Scrutiny Board.

The Executive Leader confirmed that whilst the budget had been set, the rationale is not necessarily to spend the entire available budget but to review the progress of the new techniques as the work continues.

The Executive Leader then answered questions put to him by members of the Scrutiny Board. At the request of the Chairman, questions were asked on each of the four reasons for the call-in in turn.

The Chief Executive Officer also answered questions for clarification put to him by the members of the Scrutiny Board.

The Executive Leader was thanked for his answers and was advised that he was no longer required at the meeting.

Members of the Scrutiny Board considered each of the call-in reasons in turn and debated whether or not they had been fully answered.

The Chairman confirmed that, having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:

- (a) to accept the decision made by the Executive, in which case the decision could be implemented; or
- (b) to request that the Executive reconsider the decision, giving reasons for such a request.

A motion was proposed and seconded to request that the Executive reconsider its decision on the grounds that the reasons for the new approach had not been adequately proven.

Upon being put to the vote, the motion was declared NOT CARRIED (3 members voting for and 6 against).

A motion was then proposed and seconded to accept the decision made by the Executive and to allow the decision to be implemented which, when being put to the vote, was declared CARRIED (6 members voting for and 3 against).

It was AGREED that the Scrutiny Board accept the decision made by the Executive and allow the decision to be implemented to waive contract procedure rules and approve the appointment of Vanguard Consultancy to provide guidance, expertise and support in implementing a fundamental change to the way the Council delivers its services to customers.

8. SCRUTINY BOARD WORK PROGRAMME 2013/14

The Board considered a report by the Director of Finance and Resources on the Board's work programme for 2013/14.

It was AGREED that:-

- (a) the programme of items as set out in Appendix A to the report be noted; and
- (b) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.

9. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wished to consider any other item of business dealt with by the Executive since the last meeting of the Board. There were no other items of Executive business considered.

(The meeting started at 6.00pm
and ended at 9.39pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 24 April 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

N J Walker (Chairman)

Councillors: B Bayford, P J Davies, M J Ford, JP, R H Price, JP,
D C S Swanbrow, D M Whittingham, T M Cartwright (deputising
for A Mandry) and Mrs K K Trott (deputising for P W Whittle, JP)

Also Present: Councillor Mrs S Pankhurst (Minute 6(4))



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A Mandry, (Vice-Chairman), and P W Whittle, JP.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the meeting of the Planning Committee held on 27 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements made at this meeting..

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

5. DEPUTATIONS

The Committee received deputations from the following in respect of the applications indicated and the deputies were thanked accordingly:-

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing Application	Minute No/ Application No
ZONE 1				
Mr W Phair		Land to south of Peters Road, Locks Heath - Residential development, erection of 207 no. dwellings (including affordable housing) with new vehicle and pedestrian access, associated parking, landscaping and open space	Supporting	6(1) P/12/0717/FP
Mr J Willis		87 Locks Heath Park Road, Locks Heath - First floor rear extension (over existing ground floor single storey extension)	Opposing	6 (4) P/13/0154/FP

		and new entrance porch and roof to existing dormer window on front elevation		
Mrs S Walker (speaking on behalf of Mrs B Holt)		11 East Lodge, Fareham - erection of rear conservatory and detached garage	Opposing	6(7) P/13/0189/FP
Mr S Carrington		Land at Monterey Drive, Locks Heath, - Variation of condition 2 (plans in accordance), condition 6 (parking), condition 7 (block up car ports) and condition 8 (minor alteration to boundary plot 10) of P/10/0290/FP	Supporting	6 (12) P/13/0274/V C
Agenda Item 7				
Mr D Hendry		Fareham Tree Preservation Order No 681 - 113, Kiln Road, Timbers Red Barn Lane and 32 Holly Grove, Fareham	Opposing	7(i)
ZONE 2				
Mr R Olley		17 Bentley Crescent, Fareham - Erection of single storey front extension	Opposing	6 (13) P/13/0266/FP
Mrs J Morrell		-ditto-	Supporting	-ditto-

ZONE 3				
Mr W Hutchison (on behalf of Hill Head Residents Association)		Land opposite No.4 Cliff Road, Hill Head - Proposed erection of a recreational beach hut with decking area and replacement stairway	Opposing	6(14) P/12/1038/FP
Mrs Simmons		18 Hill Head Road, Fareham - Relief of condition 4 of P/09/0927/FP to allow high level roof light in western elevation with cill height of 1.8 metres to be clear glazed and opening	Opposing	6(15) P/13/0251/V C
Mr P Hind		-ditto-	Supporting	-ditto-
Ms K Mendes (Agent)		24 The Ridgeway, Fareham - Erection of two storey rear extension with additional accommodation in roof space	Supporting	6 (17) P/13/0230/FP
Ms E Burt (Agent)		Land adjacent to the Wicor Mill, White Hart Lane, Portchester - Erection of convenience retail store and associated access and delivery area, vehicle and cycle parking, bin storage and landscaping (revised application)	Supporting	6(18) P/13/0297/FP

DECISIONS UNDER DELEGATED POWERS**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS.**

The Committee noted a report by the Director of Planning and Environment on development control applications and miscellaneous matters, including the current situation regarding planning appeals. An Update Report was tabled at the meeting.

(1) LAND TO THE SOUTH OF PETERS ROAD LOCKS HEATH

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information:- *Since the preparation of the agenda, further discussions have taken place relating to the legal agreement; specifically levels of contributions that are to be provided and in turn, the level of affordable housing which is to be put forward. Officers have assessed the viability reports and in consultation with Housing Officers have viewed the proposed mix and types of affordable housing proposed for both the 23% and 27% offers that were made. Officers are of the view that that the amount of affordable housing which should be provided with this development is 27% and consequently a contribution of £500,000 is therefore offered.*

Drafting of the Section 106 Legal Agreement is taking place, and a clause has been added which states that if after 48 months of signing the legal agreement the development is not completed, requesting that a revised viability report be submitted to the Council, to take into account any changes in market conditions and economic conditions which prevail at that time. If the Updated Economic Viability Assessment does not show an increase in the Development as reported profitability at that time there will not be an obligation to pay further contributions at that time. There is also a requirement that an updated viability report be submitted annually every twelve months until the completion of the development.

A motion was proposed and seconded that the application be refused and was voted on and CARRIED.

(Voting 8 in favour of refusal; 0 against refusal). (Note: Councillor Mrs Trott was not present at the start of the discussion on this matter and did not therefore take part in the voting).

RESOLVED that planning permission be REFUSED.

Reasons for the Decision - The proposed development is contrary to Policy DG4 of the Fareham Borough Local Plan Review; Policies CS5, CS15, CS17, CS20, CS21, of the Adopted Fareham Borough Core Strategy in that:

- (i) The size, scale, close grouping and appearance of the three storey buildings fail to respond to the key characteristics of the surrounding

area and would not represent a high quality of design. In addition Flat Block 5, located on the perimeter of the application site, will have an unsympathetic and harmful relationship in terms of scale, with the modest form of existing development adjacent in Brook Lane.

- (ii) Failure to provide a planning obligation to secure the following measures:

the provision of a travel plan in order to provide sustainable transport for future residents of the site.

the provision of the required amount of on-site open space and play facilities within the development, as well as their continued maintenance and provision in perpetuity.

access from the application site to the adjoining areas of land excluded from this application site, but which are included within the allocated housing site as set out within the Adopted Local Plan to ensure that future development of these sites and the site as a whole is not prejudiced.

provision of a footpath to link the application site to land to the north to an adoptable standard to ensure that sustainable access to the surrounding area is maintained.

In the absence of such obligations the development would not accord with the principles of sustainable transportation, nor would it provide for the open space needs of future residents, ensure that the development site comes forward on a comprehensive basis nor cater for affordable housing requirements arising from this development.

- (iii) Failure to provide a suitable mechanism in order to secure on-site affordable housing which would be necessitated by this development.

NOTE: In respect to item (ii) it is acknowledged that in the absence of any other objections to this development that such measures could be provided through an appropriate Section 106 Legal Agreement.

Policies - Approved Fareham Borough Core Strategy Fareham Borough Local Plan Review: CS2 - Housing Provision; CS4 - Green Infrastructure, Biodiversity and Geological Conservation; CS5 - Transport Strategy and Infrastructure; CS6 - The Development Strategy; CS9 - Development in Western Wards and Whiteley; CS15 - Sustainable Development and Climate Change; CS17 - High Quality Design; CS18 - Provision of Affordable Housing; CS20 - Infrastructure and Development Contributions; CS21 - Protection and Provision of Open Space. Fareham Borough Local Plan Review: H1 - Housing Allocations; C18 - Protected Species; DG4 - Site Characteristics.

(2) SILVER FERN 19 WARSASH ROAD WARSASH

Upon being proposed and seconded the officer recommendation to grant consent, subject to the conditions in the report, was voted on and CARRIED.

(Voting 5 in favour; 0 against; 3 abstentions).

RESOLVED that subject to the conditions in the report, CONSENT be granted.

Reasons for the Decision - The sign is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity or the character of the area or on highway safety in accordance with Section 3 of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007. Where applicable conditions have been applied in order to satisfy the above considerations to limit or restrict the subject matter, content or design of what is to be displayed. In accordance therefore with Section 14(1) of those regulations express consent should be granted.

Policies - Fareham Borough Local Plan Review - DG7 - Signs and Advertisements.

(3) 45 FLEET END ROAD WARSASH

The Committee were informed that sufficient additional information has now been submitted to satisfy the Council's Ecologist that the development would not have an adverse impact on ecology. As a result the ecology reason for refusal in the officers recommendation was removed.

Upon being proposed and seconded the officer recommendation to refuse the planning application was voted on and CARRIED.

(Voting 8 in favour of refusal; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that planning permission be REFUSED

Reasons for the Decision - The development is unacceptable taking into account the policies and proposals of the Development Plan as set out below, in particular Policies CS5, CS16, CS18, CS20 & CS21 of the Fareham Borough Core Strategy and Policies DG4 and C18 of the Fareham Borough Local Plan Review. The proposed access is of insufficient width and quality, there is insufficient off-street car-parking, no financial contributions in respect of highway infrastructure, open space provision and affordable housing. Furthermore, insufficient information has been provided in respect of how the development will seek to retain existing preserved trees adjacent to the application site. There are no other material considerations judged to have sufficient weight to outweigh this harmful impact. In accordance therefore with Section 38(6) of the Planning and Compulsory Purchase Act 2004 planning permission should be refused.

Policies - Approved Fareham Borough Core Strategy - CS15 - Sustainable Development and Climate Change, CS17 - High Quality Design, CS18 - Provision of Affordable Housing, CS20 - Infrastructure and Development Contributions, CS21 - Protection and Provision of Open Space, CS5 - Transport Strategy and Infrastructure, CS6 - The Development Strategy and

CS9 - Development in Western Wards and Whiteley. Fareham Borough Local Plan Review: DG4 - Site Characteristics; C18 - Protected Species.

(4) 87 LOCKS HEATH PARK ROAD LOCKS HEATH

The Committee received the deputation referred to in minute 5 above.

At the invitation of the Chairman Councillor Mrs Pankhurst addressed the Committee on this application.

Upon being proposed and seconded, the officer recommendation to refuse the application was voted on and CARRIED.
(Voting 7 in favour of refusal; 2 against refusal).

RESOLVED that planning permission be REFUSED.

Reasons for the Decision - The development is unacceptable taking into account the policies and proposals of the Development Plan as set out below, in particular Policy CS17 of the adopted Fareham Borough Core Strategy. The proposed rear first floor extension would, by virtue of its height, width, bulk, design (particularly in respect of the height of the roof eaves in comparison the remainder of the dwelling) and appearance, represent an unsympathetic comparison the remainder of the dwelling) and appearance, represent an unsympathetic addition to the dwelling harmful to its appearance and the character of the surrounding area. Notwithstanding the acceptable design of the proposed front porch and pitched roof to the front dormer window, there are no material considerations judged to have sufficient weight to outweigh this harmful impact. In accordance therefore with Section 38(6) of the Planning and Compulsory Purchase Act 2004 planning permission should be refused.

Policies - Approved Fareham Borough Core Strategy - CS17 - High Quality Design. Approved SPG/SPD: EXT DG - Extension Design Guide (1993). RCCPS- Residential Car and Cycle Parking Standards Supplementary Planning Document.

(5) 222 HUNTS POND ROAD FAREHAM

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the condition in the report, was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to the condition in the report, PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The

scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS17 - High Quality Design. Approved SPG/SPD: EXTDG - Extension Design Guide (1993)

(6) 117 FLEET END ROAD WARSASH

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the conditions in the report was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers or the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS14 - Development Outside Settlements and CS17 - High Quality Design. Approved SPG/SPD: EXTDG - Extension Design Guide (1993). Fareham Borough Local Plan Review: DG4 - Site Characteristics; H13 - Extensions to Dwellings and Ancillary Buildings in the countryside.

(7) 11 EAST LODGE FAREHAM

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission subject to a condition that the use of the detached garage hereby permitted shall be limited to purposes incidental to the enjoyment of the dwelling house and shall not be used for any business, industrial or commercial purposes whatsoever. was voted on and CARRIED.

(Voting 9 in favour; 0 against).

RESOLVED that, subject to a condition stating that the use of the detached garage hereby permitted shall be limited to purposes incidental to the enjoyment of the dwelling house and shall not be used for any business, industrial or commercial purposes whatsoever. PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS17 - High Quality Design. Approved SPG/SPD: EXT DG - Extension Design Guide (1993).

(8) 45 BURRIDGE ROAD BURRIDGE

The Committee was referred to the Update Report which provided the following information:- *Director of Planning & Environment (Arborist) - No objection*

Director of Planning and Environment (Ecologist) - The report addresses previously raised points. Dormice are not reasonably likely to be present and impacted by the proposals. The outbuildings have been found to be unsuitable for use by bats, but some reptile potential (for low numbers of animals) has been identified within the habitats to be impacted by the proposals. The report suggests various measures relating to clearance of the site including scrub habitat, and it is recommended that these, along with the proposed enhancement measures, are secured through condition of any consent.

Additional condition: Works shall be carried out in accordance with the ecological mitigation and enhancement measures set out within the recommendations and enhancements sections of the Updated Phase 1 Survey (Ecosupport, April 2013) unless otherwise approved in writing by the LPA. Reason: in order to secure adequate ecological mitigation and enhancements.

Upon being proposed and seconded, the officer recommendation to grant planning permission subject to:-

- (i) comments from the Director of Planning and Environment (Arborist);
- (ii) a condition requiring works to be carried out in accordance with the ecological mitigation and enhancement measures set out within the recommendations and enhancements sections of the Updated Phase

1 Survey (Ecosupport, April 2013) unless otherwise approved in writing by the LPA; and

(iii) the conditions in the report

was voted on and CARRIED

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to:-

- (i) comments from the Director of Planning and Environment (Arborist);
- (ii) a condition requiring works to be carried out in accordance with the ecological mitigation and enhancement measures set out within the recommendations and enhancements sections of the Updated Phase 1 Survey (Ecosupport, April 2013) unless otherwise approved in writing by the LPA; and
- (iii) the conditions in the report

PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers, the character of the area, highway safety or ecology. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy the matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS5 - Transport Strategy and Infrastructure, CS14 - Development Outside Settlements, CS15 - Sustainable Development and Climate Change, CS16 - Natural Resources and Renewable Energy and CS17 - High Quality Design. Fareham Borough Local Plan Review: DG4 - Site Characteristics.

(9) LLOYDS TSB BANK PLC MIDDLE ROAD PARK GATE

It was proposed and seconded, that authority be delegated to the Head of Development Management and Trees to grant consent subject to:-

- (i) the condition in the report, and
- (ii) negotiating with the applicant for the internally illuminated fascia sign to be switched off at an appropriate time each evening

was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that the Head of Development Management and Trees be delegated authority to grant advertisement consent subject to:-

- (i) the condition in the report, and
- (ii) negotiating with the applicant for the internally illuminated fascia sign to be switched off at an appropriate time each evening

Reasons for the Decision - The advertisement is acceptable taking into account the policies and proposals of the development plan and having regards to other relevant factors such as amenity and public safety in accordance with Section 3 of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007. Where applicable conditions have been applied in order to satisfy the above considerations to limit or restrict the subject matter, content or design of what is to be displayed. In accordance therefore with Section 14(1) of those regulations express consent should be granted.

Policies - Approved Fareham Borough Core Strategy -

(10) 186 HUNTS POND ROAD TITCHFIELD COMMON

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the condition in the report was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to the condition in the report, PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy -S17 - High Quality Design.

Approved SPG/SPD: EXT DG - Extension Design Guide (1993)

(11) 31 DOWNLAND CLOSE LOCKS HEATH

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the condition in the report was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to the condition in the report PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers, highway safety and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS17 - High Quality Design.

(12) LAND AT MONTEREY DRIVE, LOCKS HEATH

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission subject to:-

- (i) the conditions in the report; and
- (ii) an additional condition requiring the garages hereby approved to be kept available for the parking of cars at all times was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to :-

- (i) the conditions in the report; and
- (ii) an additional condition requiring the garages hereby approved to be kept available for the parking of cars at all times

PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers or the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS5 - Transport Strategy and Infrastructure and CS17 - High Quality Design. Fareham borough local plan Review: DG4 - Site Characteristics; Residential Car and Cycle parking Supplementary Planning Document.

(13) 17 BENTLEY CRESCENT FAREHAM

The Committee received the deputations referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the condition in the report was voted on and CARRIED.

(Voting 6 in favour; 1 against; 1 abstention). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to the condition in the report, PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS17 - High Quality Design. Approved SPG/SPD: EXTDG - Extension Design Guide (1993)

(14) LAND OPPOSITE NO.4 CLIFF ROAD HILL HEAD

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.

(Voting 8 in favour of refusal; 0 against refusal). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that planning permission be REFUSED

Reasons for the Decision - The development is unacceptable taking into account the policies and proposals of the Development Plan as set out above, in particular Policies CS14 and CS17 of the Fareham Borough Core Strategy and Saved Policies C14 and DG4 of the Fareham Borough Local Plan Review. The proposal represents inappropriate development which is outside of a defined development boundary in a highly sensitive coastal landscape. The proposed beach hut will be highly visually intrusive by reason of its size, scale and position. Furthermore, the application is accompanied by insufficient information in respect of the impact on badgers. There are no other material considerations judged to have sufficient weight to outweigh this harmful impact. In accordance therefore

with Section 38(6) of the Planning and Compulsory Purchase Act 2004 planning permission should be refused.

Policies - Approved Fareham Borough Core Strategy - CS4 - Green Infrastructure, Biodiversity and Geological Conservation, CS14 - Development Outside Settlements, CS5 - Transport Strategy and Infrastructure, CS15 - Sustainable Development and Climate Change, CS16 - Natural Resources and Renewable Energy and CS17 - High Quality Design. Fareham Borough Local Plan Review: DG4 - Site Characteristics; C18 - Protected Species.

(15) 18 HILL HEAD ROAD FAREHAM

The Committee received the deputations referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant permission for relief of condition 4 of P/09/0927/FP (to allow high level roof light in western elevation with cill height of 1.8 metres to be clear glazed and opening) was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that PERMISSION for relief of condition 4 of P/09/0927/FP (to allow high level roof light in western elevation with cill height of 1.8 metres to be clear glazed and opening), be granted.

Reasons for the Decision - The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The proposed variation of this condition would not be harmful to the privacy of neighbours living nearby. Other material considerations are not judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy - CS17 - High Quality Design.

(16) 53 THE RIDGEWAY FAREHAM

The Committee was referred to the Update Report which provided the following information:- *This application has been withdrawn by email dated 18 April 2013.*

(17) 24 THE RIDGEWAY FAREHAM

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the conditions in the report was voted on and CARRIED.

(Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that subject to the conditions in the report PLANNING PERMISSION be granted.

Reasons for the Decision - The development is acceptable taking into account the policies of the Development Plan as set out in this report. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers or the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies - Approved Fareham Borough Core Strategy -CS17 - High Quality Design. Fareham Borough Local Plan Review: DG4 - Site Characteristics;

(18) LAND ADJACENT TO THE WICOR MILL WHITE HART LANE PORTCHESTER

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information:- *An amended plan has been amended to show pedestrian access to the site to the satisfaction of the Council's Highways Engineer*

Five further letters (six in total) have been received raising the following additional concerns; We are not aware that there has been consultation with local people as is suggested within the submission; . Vehicles will be parked on Foxbury Grove for convenience rather than using the car park; . The area is primarily residential; . Deliveries early and late in the day will cause problems to neighbours;. The driveway is almost opposite the drive of 1 Foxbury Grove but not neighbour notified; . Which store is applying for planning permission?

Object most strongly; . Yellow line will cause inconvenience to neighbours; Location of bin store would impact on amenity of 1 Foxbury Grove; Acoustic fence along southern boundary would impact on amenity of 1 Foxbury Grove and would limit highway visibility; . There has not been enough publicity.

Director of Planning and Environment (Planning Policy) - The proposal accords with the relevant local plan policies and national guidance contained in the National Planning Policy Framework 2012 and the emerging Local Plan Part 2: Development Sites and Policies. There is no planning strategy objection.

Director of Planning and Environment (Urban Design) - Subject to a condition requiring the submission of materials and sections, the proposed building form and scale are broadly appropriate to the character of the locality. It is predominantly brick with a hipped tiled roof, which is typical of

this area. It would have benefitted from additional height or a two storey construction but it is understood that there were value and operational constraints to implementation.

The elevational treatment therefore is the where the design can lift quality and create a visually interesting and expressive impact. The design is brick with some projecting piers and a coloured 'Trespa' cladding band under the eaves. It is important that there is a good depth of detailing so that it is not a flat facade, and quality materials are used. It is unfortunate that greater levels of glazing has not been provided to help create a lighter structure and visual interest to the blank elevations and bring better natural daylight to the interior, though the internal operational requirements and safety concerns of supermarkets is recognised. There is glazing to White Hart Lane and Foxbury Grove which should be sufficient to create natural surveillance and an active frontage.

It is pleasing to see the retention of the hedgerow and additional complimentary soft planting to Foxbury Grove which will help to visually soften the car parking

Additional Condition: Sections of Elevations to be provided; no deliveries outside of store opening hours

A motion was proposed and seconded that the application for planning permission be deferred. On being put to the vote the motion was CARRIED. (Voting 8 in favour; 0 against). (Note: Councillor Cartwright had left the meeting when this application was considered).

RESOLVED that the application for planning permission be deferred.

Reasons for the Decision - To allow for receipt of any further representations as the neighbour notification period does not expire until 26 April 2013 and to extend the neighbour notification to a wider area. Officers to also obtain a delivery management plan including further information on the delivery vehicles, timing and frequency of deliveries. Further clarification to be sought on the intended use of the shop to be vacated and whether it would be viable to introduce residential accommodation above the proposed retail unit.

Policies - Approved Fareham Borough Core Strategy - CS5 - Transport Strategy and Infrastructure, CS6 - The Development Strategy, CS15 - Sustainable Development and Climate Change, CS17 - High Quality Design and CS20 - Infrastructure and Development Contributions. Fareham Borough Local Plan Review: s9 - New Local Shops

(19) Planning Appeals

The Committee noted the information in the report.

(20) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda items.

7. TREE PRESERVATION ORDERS

(1) Fareham Tree Preservation Order No 681 - 113, Kiln Road, Timbers Red Barn Lane and 32 Holly Grove, Fareham

The Committee considered a report by the Director of Planning and Environment regarding confirmation of Fareham Tree Preservation Order No 681 to which an objection (in respect of a provisional order made on 8 February 2013) had been received.

RESOLVED that Fareham Tree Preservation Order No 681 be confirmed as originally made and served.

(2) Revocation of old Fareham Tree Preservation Orders

The Committee was requested to approve the revocation of the following old Tree Preservation Orders which, had been reviewed in accordance with Policy TP8 of the Fareham Borough Council Tree Strategy 2012 - 2017, and which are either outdated or fall under Fareham Borough Council land ownership.

1. **Fareham Tree Preservation Order 075** - Cross Haven 278 Bridge Road, Sarisbury.
2. **Fareham Tree Preservation Order 076** - Land south of Dibbles Road and Warsash Common Nature Reserve.
3. **Fareham Tree Preservation Order 098** - 4-8 Brabant Close; 10-16, 14a Connemara Crescent; 11&14 Breton Close; 24-26 Caspian Close; 10-12 Shetland Rise, Sarisbury.
4. **Fareham Tree Preservation Order 105** - 193 Castle Street Portchester.
5. **Fareham Tree Preservation Order 235** - Tips Copse and land rear Oakdown Road, Stubbington.
6. **Fareham Tree Preservation Order 288** - Land at Salterns, Fareham.
7. **Fareham Tree Preservation Order 356** - Land adjacent 17 Church Path, Titchfield.
8. **Fareham Tree Preservation Order 474** - Rear of 2 Knotgrass Road, Park Gate.
9. **Hampshire Tree Preservation Order 469** - Locks Heath House Park St John's Road, Locks Heath

RESOLVED that the above Fareham Tree Preservation Orders Nos. 075,076,098,105,235,288,356,474 and 469 be revoked.

(The meeting started at 2.30 pm
and ended at 6.35 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 22 May 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

N J Walker (Chairman)

A Mandry (Vice-Chairman)

Councillors: B Bayford, P J Davies, Mrs C L A Hockley (deputising for K D Evans), R H Price, JP, and P W Whittle, JP (deputising for Mrs K K Trott)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K D Evans, M J Ford, JP, D C S Swanbrow and Mrs K K Trott.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the meeting of the Planning Committee held on 24 April 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made an announcement on the following:-

- (a) Members were requested to note that a new projector had now been installed in the Collingwood Room which it was hoped would improve the quality of photographs, plans and drawings displayed at committee meetings; and
- (b) At the end of this meeting the Head of Development Management and Trees would give a brief verbal update to members on forthcoming changes to planning regulations concerning permitted development rights.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received deputations from the following in respect of the applications indicated and the deputies were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No
ZONE 1				
Mr M Hill		Land to west of 69 Botley Road, Park Gate, Southampton, - Erection of two detached dwellings (outline application)	Supporting	Item 1 P/13/0144/O A

Mr K Fraser		The Great Barn, Mill Lane, Titchfield- Change of use of the Great Barn to theatrical performance use, including bar/café, toilet facilities, ancillary educational field centre, craft and farmers markets, museum and exhibition suite, corporate, charity, wedding and community events and use of former office/store for cast facilities/security office (alternative to P/12/0362/CU)	Supporting	Item 4 P/13/0265/C U
Ms J Burden		231 Hunts Pond Road, Titchfield Common - Erection of Outbuilding	Opposing	Item 7 P/13/0277/FP
Mr R Bagnall (agent)		Minafon, Brook Avenue, Warsash, Southampton, - Demolition of the existing two storey 4 bedroom house, construction of a replacement two storey seven bedroom family home with landscaping and tennis court	Supporting	Item 8 P/13/0314/FP
Mr C Patrick		83 Peters Road, Locks Heath - Single storey rear extension with habitable roof space	Supporting	Item 9 P/13/0335/FP
ZONE 3				
Mr P Marsh		CEMAST, Daedalus, Fareham, Hants, - Construction of purpose built	Supporting	Item 11 P/13/0201/FP

		engineering training facility for Fareham College, comprising a single storey building including engineering workshop, classrooms and other supporting facilities including car parking		
Mr G Hall (Agent)		Land adjacent to the Wicor Mill, White Hart Lane, Portchester - Erection of convenience retail store and associated access and delivery area, vehicle and cycle parking, bin storage and landscaping (revised application)	Supporting	Item 13 P/0297/FP

DECISIONS UNDER DELEGATED POWERS

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Environment on development control applications and miscellaneous matters, including the current situation regarding planning appeals (copy of report circulated with agenda). An Update Report was tabled at the meeting.

(1) P/13/0144/OA - LAND TO WEST OF 69 BOTLEY ROAD PARK GATE

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to refuse the planning application was voted on and CARRIED.
(Voting 6 in favour of refusal; 0 against refusal; 1 abstention)

RESOLVED that planning permission be REFUSED.

Reasons for the decision: The development would be contrary to Policies CS4, CS14, CS17 of the Adopted Fareham Borough Core Strategy 2011,

Saved Policies DG4 and C18 of the Fareham Borough Local Plan Review, and the National Planning Policy Framework and is unacceptable in that: -

- (i) the proposal represents development in the countryside, outside a settlement boundary for which there is no justification or overriding need. Furthermore, the erection of two dwellings would be visually intrusive in this countryside location and would fail to respect the landscape setting;
- (ii) insufficient information has been submitted in respect of the impact of the development on ecology, in particular how the development will impact on biodiversity and potential impacts on protected species. In the absence of this information it is considered that the development would not adequately cater for these species and is therefore unacceptable.

Policies: Approved Fareham Borough Core Strategy: C18 - Protected Species CS5 - Transport Strategy and Infrastructure, CS14 - Development Outside Settlements, CS15 - Sustainable Development and Climate Change, CS16 - Natural Resources and Renewable Energy, CS17 - High Quality Design, CS20 - Infrastructure and Development Contributions, CS21 - Protection and Provision of Open Space. Fareham Borough Local Plan Review: DG4 - Site Characteristics, C18 - Protected Species.

(2) P/13/0145/FP - 10 HUNTS POND ROAD, PARK GATE

The Committee was referred to the Update Report which provided the following information:- *This application has been withdrawn.*

(3) P/14/0260/VC - LAND TO THE REAR OF 256 BRIDGE ROAD, SWANWICK

The Committee was referred to the Update Report which provided the following information: *Amend condition: materials to be agreed rather than as agreed.*

Upon being proposed and seconded the officer recommendation to grant planning permission subject to:-

- (i) the applicant/owner first entering into a deed of variation to amend the planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure an operations management plan as per the previous application by 9 July 2013; and
- (ii) the conditions in the report, with amended wording that materials are to be agreed

was voted on and CARRIED.
(Voting 7 in favour; 0 against)

RESOLVED that subject to:-

- (i) the applicant/owner first entering into a deed of variation to amend the planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure an operations management plan as per the previous application by 9 July 2013; and
- (ii) the conditions in the report, with amended wording that materials are to be agreed

PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers, the character of the area, or highway safety. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS14 - Development Outside Settlements; CS17 - High Quality Design . Fareham Borough Local Plan Review: DG4 - Site Characteristics

(4) P/13/0265/CU - THE GREAT BARN, MILL LANE, TITCHFIELD

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED

(Voting 7 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The development would not have unacceptable implications in respect of its effect on the visual appearance or character of the Conservation Area, amenities of neighbours living nearby, highway implications or ecological matters. Other material considerations are not judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS14 - Development Outside Settlements; CS17 - High Quality Design; CS22 - Development in Strategic Gaps. Fareham Borough Local Plan Review: DG4 - Site Characteristics; C18 - Protected species.

(5) P/13/0273/CU - THE WHITELEY SURGERY, YEW TREE DRIVE, WHITELEY

A motion was proposed that the application for planning permission be deferred. On being put to the vote the motion was CARRIED unanimously.

RESOLVED that the application for planning permission be deferred.

Reasons for the decision: To enable officers to negotiate with the applicants regarding :-

- (i) increase in car parking provision on the site by the construction of 3/4 extra car parking spaces;
- (ii) the possibility of providing an alternative separate means of entrance/exit for people attending the veterinary centre/ clinic to those attending the GP surgery; and
- (iii) marking out existing car parking spaces.

Policies: Approved Fareham Borough Core Strategy: CS5 - Transport Strategy and Infrastructure, CS17 - High Quality Design.

(6) P/13/0275/FP - PLOT 10, MONTEREY DRIVE, LOCKS HEATH

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED (Voting 7 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design

(7) P/13/0277/FP - 231 HUNTS POND ROAD TITCHFIELD COMMON

The Committee received the deputation referred to in minute 5 above.

A motion was proposed and seconded that the application be refused and was voted on and CARRIED.

(Voting; 7 in favour of refusal; 0 against refusal).

RESOLVED that planning permission be refused.

Reasons for the Decision: The proposed development is contrary to Policy CS17 of the adopted Fareham Borough Core Strategy and is unacceptable in that by virtue of its excessive height, bulk and proximity to the north-east and south-east boundaries the proposed outbuilding would result in an overbearing and unneighbourly form of development unacceptably reducing the level of outlook available from and light available to the neighbouring properties to the detriment of the amenities of the occupants of those properties (Nos. 24 & 26 Fragorum Fields).

Policies: Approved Fareham Borough Core Strategy: CS17-High Quality Design

(8) P/13/0314/FP - MINAFON, BROOK AVENUE, WARSASH

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED

(Voting 7 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The proposal would not have an adverse effect on the landscape character, appearance or function of the countryside, would not physically or visually diminish the local gap, nor would it detract from the residential amenity of neighbours. The design and appearance of the replacement house is considered acceptable and ecological matters have been satisfactorily identified and appropriate measures secured. Other material considerations are not judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS5 - Transport Strategy and Infrastructure; CS14 - Development Outside Settlements; CS15 - Sustainable Development and Climate Change; CS17 - High Quality Design. Approved SPG/SPD: RCCPS - Residential Car and Cycle Parking Standards

Supplementary Planning Document. Fareham Borough Local Plan Review: C12 - Local Gaps; C18 - Protected Species; DG4 - Site Characteristics

(9) P/13/0335/FP - 83 PETERS ROAD LOCKS HEATH

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting 7 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below, the proposal being considered/assessed by Officers for example as not likely to result in unacceptable impacts upon key planning issues (such as on the street scene or character of the area, or upon the amenities of neighbouring properties, or on the local highway network), other material considerations being judged not to have sufficient weight or direction to justify a refusal of the application, and, where applicable, conditions having been applied in order to satisfy these matters. Further to Section 38(6) of the Planning and Compulsory Purchase Act 2004, planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design; Approved SPG/SPD: RCCPS: Residential Car and Cycle Parking Standards Supplementary Planning Document; EXT DG - Extension Design Guide (1993).

(10) P/13/0194/FP - DAEDALUS AIRFIELD BROOM WAY LEE-ON-THE-SOLENT

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED

(Voting 6 in favour; 0 against). (Note: Councillor Mrs Hockley had left the meeting when this matter was considered).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The proposal is not considered to adversely affect the landscape character of the countryside and strategic gap. There would not be adverse impacts on protected species. Other material considerations are judged not to have

sufficient weight to justify a refusal of the application, and, where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted

Policies: Approved Fareham Borough Core Strategy: CS1 - Employment Provision; CS4 - Green Infrastructure, Biodiversity and Geological Conservation; CS5 - Transport Strategy and Infrastructure; CS12 - Daedalus Airfield Strategic; Development Allocation; CS14 - Development Outside Settlements; CS22 - Development in Strategic Gaps. Fareham Borough Local Plan Review: C18 - Protected Species; DG4 - Site Characteristics.

(11) P/13/0201/FP - CEMAST, DAEDALUS FAREHAM

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information: *Suggested condition in order to control the future use of the site: The building hereby approved shall be used only as a training and educational facility related to engineering, with ancillary training/conference facilities for the benefit of other businesses, and for no other purposes within Class D1 of the Schedule to the Town and Planning (Use Classes) Order 1987 (as amended), or in any provision equivalent to that Class in any Statutory Instrument revoking or re-enacting that Order unless otherwise first agreed in writing by the Local Planning Authority following the submission of a planning application.*

Details of the drainage layout have been submitted. The Council's Building Control Surveyor has confirmed that these plans indicate that in light of the ground conditions of the site, soakaway stormwater will not need to be taken to the Alver Stream.

- (i) the applicant/owner entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 in association with Hampshire County Council to secure a Framework Travel Plan, including access and parking controls, Delivery and Servicing Plan and lorry routeing plan;
- (ii) the conditions in the report; and
- (iii) a condition requiring that the building hereby approved shall be used only as a training and educational facility related to engineering, with ancillary training/conference facilities for the benefit of other businesses, and for no other purposes within Class D1 of the Schedule to the Town and Planning (Use Classes) Order 1987 (as amended), or in any provision equivalent to that Class in any Statutory Instrument revoking or re-enacting that Order unless otherwise first agreed in writing by the Local Planning Authority following the submission of a planning application

was voted on and CARRIED
(Voting 7 in favour; 0 against).

RESOLVED that subject to:-

- (i) the applicant/owner entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 in association with Hampshire County Council to secure a Framework Travel Plan, including access and parking controls, Delivery and Servicing Plan and lorry routeing plan;
- (ii) the conditions in the report; and

- (iii) a condition requiring that the building hereby approved shall be used only as a training and educational facility related to engineering, with ancillary training/conference facilities for the benefit of other businesses, and for no other purposes within Class D1 of the Schedule to the Town and Planning (Use Classes) Order 1987 (as amended), or in any provision equivalent to that Class in any Statutory Instrument revoking or re-enacting that Order unless otherwise first agreed in writing by the Local Planning Authority following the submission of a planning application.

PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The proposal is not considered to adversely affect the landscape character of the countryside and strategic gap. There would be no adverse impacts on protected species. There would not be unacceptable impacts upon the character or appearance of the area. The increase in traffic levels would be minimised through sustainable transport arrangements; highway safety would not be materially harmed. Other material considerations are judged not to have sufficient weight to justify a refusal of the application, and, where applicable conditions along with a Section 106 planning obligation have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS1 - Employment Provision; CS4 - Green Infrastructure, Biodiversity and Geological Conservation; CS5 - Transport Strategy and Infrastructure; CS12 - Daedalus Airfield Strategic Development Allocation; CS14 - Development Outside Settlements; CS15 - Sustainable Development and Climate Change; CS16 - Natural Resources and Renewable Energy; CS22 - Development in Strategic Gaps. Fareham Borough Local Plan Review: C18 - Protected Species; DG4 - Site Characteristics.

(12) P/13/0281/FP - 3 RECTORY CLOSE FAREHAM

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the condition in the report, was voted on and CARRIED

(Voting 6 in favour; 0 against). (Note: Councillor Mrs Hockley had left the meeting when this matter was considered).

RESOLVED that, subject to the condition in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The fencing does not detract from the visual appearance or character of the streetscene. Other material considerations are not judged to have sufficient

weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design.

(13) P/13/0297/FP - LAND ADJACENT TO THE WICOR MILL, WHITE HART LANE, PORTCHESTER

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information: *Two further letters of objection have been received raising the following additional concerns; why are twenty parking spaces required if this is a store for local residents; high volume of traffic and delivery lorries dangerous to children and pets. Two further letters of support have also been received.*

Upon being proposed and seconded, the officer recommendation to grant planning permission subject to:-

- (i) consideration of any further material planning considerations raised by 22 May 2013;
- (ii) the applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure a financial contribution of £5000 towards the provision of a TRO to prevent vehicles from being parked on Foxbury Grove;
- (iii) the conditions stated in the report;
- (iv) a further condition restricting lorry deliveries to 08.00am to 18.00pm Monday to Saturday and 09.00am to 18.00pm on Sundays;
- (v) provision of litter bins at the front of the store; and
- (vi) the Delivery Management Plan to include arrangements to cone-off appropriate car park spaces at the rear of the store for the length of time of the delivery process to prevent disruption to the use of the car park

was voted on and CARRIED

(Voting 5 in favour; 1 against). (Note: Councillor Mrs Hockley had left the meeting when this matter was considered).

RESOLVED that subject to:-

- (i) consideration of any further material planning considerations raised by 22 May 2013;

- (ii) the applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure a financial contribution of £5000 towards the provision of a TRO to prevent vehicles from being parked on Foxbury Grove;
- (iii) the conditions stated in the report;
- (iv) a further condition restricting lorry deliveries to 08.00am to 18.00pm Monday to Saturday and 09.00am to 18.00pm on Sundays;
- (v) provision of litter bins at the front of the store; and
- (vi) the Delivery Management Plan to include arrangements to cone off appropriate car park spaces at the rear of the store for the length of time of the delivery process to prevent disruption to the use of the car park

PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers, the character of the area, or highway safety. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied and a planning obligation required in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS5 - Transport Strategy and Infrastructure; CS6 - The Development Strategy; CS15 - Sustainable Development and Climate Change; CS17 - High Quality Design; CS20 -Infrastructure and Development Contributions. Fareham Borough Local Plan Review: S9 - New Local Shops.

(14) PLANNING APPEALS

The Committee noted the information in the report.

(15) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda items.

7. TREE PRESERVATION ORDERS

The Committee considered the confirmation of the three following Fareham Tree Preservation Orders which had been made by officers under delegated powers and to which no formal objections had been received.

(1) Fareham Tree Preservation Order 656 - Funtley Court, Fareham

Order made on 8 March 2013 covering 1No. individual oak and 1 woodland consisting of all trees of whatever species.

RESOLVED that:-

- (i) Fareham Tree Preservation Order No.656 be confirmed as made and served; and
- (ii) Fareham Tree Preservation Order No.124 be revoked, as all the trees in the older Order have, where appropriate, been included in the new Order.

(2) Fareham Tree Preservation Order 654 - Vervan and Haddon Close, Fareham

Order made on 8 March 2013 covering 15No. individual trees (3No. horse chestnut, 1No. sweet gum, 2No. lime, 2 No. ash, 4No. oak, 1No. London plane, 1No. sycamore and 1No. wellingtonia) and two groups (G1 - 3No. oak; G2 - 1No. poplar, 6No. pine, 1No. sycamore and 6No. cypress).

RESOLVED that:-

- (i) Fareham Tree Preservation Order No.654 be confirmed as made and served; and
- (ii) Fareham Tree Preservation Order No.82 and Fareham Tree Preservation Order No.567 be revoked, as all the trees in the older Order have, where appropriate, been included in the new Order.

(3) Fareham Tree Preservation Order 651 (Variation Order) - Lynton Gardens, Highlands Road, The Cedars and Kiln Road, Fareham

Variation made on 28 March 2013 to include one additional individual tree (T27 - horse chestnut).

RESOLVED that Fareham Tree Preservation Order No.651 (Variation Order) be confirmed as made and served.

8. CHANGES IN LEGISLATION REGARDING PERMITTED DEVELOPMENT RIGHTS

The Head of Development Management and Trees informed the Committee that significant changes to legislation concerning permitted development rights, particularly householder extensions, would be coming into effect at the end of May 2013. Members requested that arrangements be made to hold a training session on this matter, if possible prior to the next Committee meeting, that all Councillors would be invited to attend.

RESOLVED that the above matter be noted.

(The meeting started at 2.30 pm
and ended at 5.38 pm).

□

Minutes of the Strategic Planning and Environment Policy Development and Review Panel (to be confirmed at the next meeting)

Minutes of a meeting held on 14 May 2013
in the Collingwood Room, Civic Offices, Fareham

PRESENT:

Councillor J V Bryant
(Chairman)

Councillor T J Howard
(Vice-Chairman)

Councillors: J S Forrest, Miss T G Harper, A Mandry, N J Walker and P W Whittle, JP

Also

Present:

Councillors : K D Evans, Executive Member for Strategic Planning and Environment, T G Knight, Chairman of Audit and Governance Committee (minute7), R H Price, JP (minute 6) and Mrs K K Trott (minutes 6 and 7)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence made at this meeting.

2. MINUTES

It was AGREED that the minutes of the meeting of the Strategic Planning & Environment Policy Development and Review Panel held on 5 March 2013 be confirmed and signed as a correct record.

Councillor Mandry made reference to minute 7, and asked if members would be provided with details of the Executive work programme items for 2013/14 which fall under the Strategic Planning & Environment Portfolio as stated. The Director of Planning and Environment advised that the Executive work programme document is continually being updated. Arrangements would be made to circulate a copy of the latest version of the document as soon as possible to all Panel members by e-mail, and that an Executive work programme would also be appended to the Panel's work programme report to the next Panel meeting.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Councillor Whittle back as a member of the Panel.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION - RIVER HAMBLE TO PORTCHESTER COASTAL FLOOD AND EROSION MANAGEMENT STRATEGY

The Panel received a presentation on progress regarding the River Hamble to Portchester Coastal Flood and Erosion Management Strategy from Gavin Holder, Coastal Engineer and Project Officer, Eastern Solent Coastal Partnership. Information was also given regarding the Contaminated Land Project.

The presentation provided information about the strategy process and funding. It was noted that up to May 2013 £157,000 had been spent on finalising the scoping phase with a remaining budget of £387,000 for Strategy Development. Members were informed of the progress which had been made since the strategy had been considered at the Panel meeting in July 2012. This included:-

- Completion of the scoping phase (in April 2013)
- Brief for development stage confirmed
- Preferred consultants recommended.

The key messages from the scoping phase were:-

- There is plenty of good information already available to guide the Strategy;
- Contaminated land investigations around Portsmouth Harbour have been completed;
- There is a developing knowledge of coastal processes due to tracer study work;
- There is a need to confirm coastal defence asset owners and maintainers;
- Strategy modelling techniques have been confirmed, utilising detailed cross section data provided by the Coastal Partnership;
- Confirmation of need for Water Framework Directive works by Statutory Consultees;
- The need to implement the stakeholder engagement plan;
- There is a need for targeted investigation of broader outcomes and contribution opportunities, to reflect funding Policy changes.

Members were informed that the strategy development phase was expected to take up until to July 2014, following which adoption approval would be sought from Gosport Borough Council and Fareham Borough Council prior to approval by the Environment Agency/Defra by the end of 2014. Key stakeholder and community consultation events are planned for August 2013 and March 2014. Members asked that community consultation avoids holiday periods.

Mr Holder gave details of the contaminated land project sites and advised that the aim of the project was to improve understanding of what is known in relation to the coastal landfill sites and how they could be affecting the harbour. This in turn would inform the preferred coastal management options. He explained that this was a partnership project between Fareham Borough Council, Eastern Solent Coastal Partnership, Natural England and the Environment Agency. Site investigations had been carried out in the identified sample locations and a factual report completed to share with project partners. Initial analysis shows that there is no immediate cause for concern. It was also reported that new guidance on the management of landfill sites and land contamination on eroding or low-lying coastlines had just been issued.

The Chairman invited questions from members of the Panel and from other members attending the meeting. In response to the Chairman's invitation, Councillor Price and Councillor Mrs Trott took part in the discussion on this matter.

It was AGREED that Gavin Holder be thanked for his very informative and comprehensive presentation.

7. PRESENTATION - EVALUATION OF THE PERFORMANCE OF WALLINGTON FLOOD PREVENTION SCHEME

The Panel received a presentation from Scott Mills from the Eastern Solent Coastal Partnership, concerning an evaluation of the performance of the Wallington Property Level Flood Protection Scheme (PLP).

The presentation included a number of images of the serious flooding event in Wallington which had occurred on 20 December 2012. Members were reminded that the (PLP) scheme had been completed in March 2011 and involved 49 houses fitted with flood prevention products such as window and door guards. It was noted that there had been a very good response from both the emergency services and the community and that the PLP scheme had successfully been deployed and tested in this flooding situation.

In consideration of the sources of the flooding, reference was made to the cracks in the Environment Agency flood wall. It was reported that the Environment Agency had addressed this issue and would be undertaking the rebuilding of the worst elements where cracks had been found and also carrying out structural inspections as part of an asset management regime. Additionally, the Eastern Solent Coastal Partnership were in liaison with the Environment Agency to look at improvements to the structure as well as gaining better understanding of tidal and fluvial flood risks in the area.

The Chairman requested officers to write to the Environment Agency for written confirmation/assurance that the asset management programme would include regular inspections of the condition of Wallington flood wall. It was intended that this could then be reported back to the Panel.

Questions/comments were invited from members of the Panel. Councillor Knight and Councillor Mrs Trott also took part in the discussion at the Chairman's invitation.

It was AGREED that:-

- (a) Scott Mills be thanked for his very interesting presentation;
- (b) Members' congratulations and thanks to officers for their efforts in dealing with the Wallington flood event and the success of the flood prevention scheme be recorded; and
- (c) A letter be sent to the Environment Agency requesting written confirmation that the asset management regime would include regular inspections of the condition of Wallington flood wall and that the reply from the Agency be reported back to the Panel.

**8. STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT
AND REVIEW PANEL WORK PROGRAMME 2013/14 - INITIAL
ENDORSEMENT**

The Panel considered a report by the Director of Planning and Environment which reviewed the Panel's work programme for 2013/14. Members were invited to suggest items they wish to be added to the work programme for future meetings.

Councillor Forrest suggested rail providers be invited to attend a future Panel meeting to discuss the future of rail services in the Borough. He was asked to submit proposed questions to the Chairman and Director of Planning and Environment which could potentially inform the preparation of a scoping report which could then be presented to either the Scrutiny Board or the Panel as appropriate.

Similarly, Councillor Whittle suggested that representatives from Hampshire County Council be invited to a meeting to provide information about how their activities impact on the services provided by the Council within the Strategic Planning and Environment portfolio. . The Director of Planning and Environment proposed that he arrange to discuss and explore this proposal in greater detail with Councillor Whittle.

In response to an enquiry from Councillor Harper regarding the pre-meeting member site visit to Portchester (Castle Street) Conservation Area, it was stated that this would most likely take place in the week preceding 16 July 2013, however members would be notified as soon as arrangements had been finalised.

It was AGREED that:-

- (a) the draft programme of items for 2013/14 as set out in Appendix A attached to the report be noted ; and
- (b) progress on actions since the last Panel meeting, as set out in Appendix B attached to the report be noted.

(The meeting started at 6.00 pm
and ended at 7.35 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 16 May 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Miss T G Harper (Chairman)

Mrs S Pankhurst (Vice-Chairman)

Councillors: J V Bryant, D J Norris and A Mandry (deputising for M J Ford, JP)

Also Present: Councillor L Keeble, Executive Member for Streetscene (item 8)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J M Ford, D C S Swanbrow and G Fazackarley.

2. MINUTES

It was AGREED that the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 7 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. STREETSCENE POLICY AND DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2013/14

The Panel considered a report by the Director of Streetscene on the Panel's work programme for 2013/14. The Director of Streetscene advised the Panel of two proposed amendments to the Work Programme. Following a motion by Councillor Norris to the Council on 25 April 2013 regarding a proposal for consideration on the feasibility of a kerbside food and vegetable waste collection service it has been agreed that a report on this will be brought to the Panel in July. At the request of Councillor Davies for the report on Bus Shelter Maintenance Contract to be brought forward from March 2014, this is to be swapped with the Textile Recycling report in January 2014.

It was AGREED that:-

- (a) a report on 'Feasibility of Kerbside Food and Vegetable Waste Collection' be added to the work programme for 11 July 2013;
- (b) the report on 'Clothing and Textile Recycling Contract' be moved from 11 July 2013 to 5 September 2013;
- (c) the report on 'Bus Shelter Maintenance Contract' be moved from 6 March 2014 to 9 January 2014;
- (d) the report on 'Progress Report on Clothing and Textile Recycling Contract' be moved from 9 January 2014 to 6 March 2014;and

- (e) subject to (a), (b), (c) and (d) above, the proposed work programme for 2013/14, as shown in Appendix A to the report, be endorsed.

7. PRESENTATION ON STREETSCENE SERVICES AND KEY ACHIEVEMENTS

The Panel received a presentation from the Director of Streetscene and Managers within the Streetscene Department which gave an overview of the services provided by the department. The presentation was broken down in to a number of sections:

Introduction

Transport Management

Refuse and Recycling

Operations

Parks and Open Spaces

Each section was presented by the appropriate Manager who took questions from members on that section.

It was AGREED that the Director of Streetscene and Managers be thanked for their presentation.

8. OPEN FORUM

The Panel was invited to participate in a recycling exercise by the Recycling Co-Ordinator with the purpose of giving the Panel a better understanding of the recycling facilities offered by the Council.

At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.

Members agreed that the exercise was extremely helpful and that it would be a useful exercise for all members to participate in.

(The meeting started at 6.00 pm
and ended at 7.45 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

Date: Wednesday, 15 May 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Miss S M Bell (Chairman)

Councillors: N R Gregory, T G Knight, Mrs S Pankhurst and R H Price, JP

Also Present: Mrs C L A Hockley, Executive Member for Leisure and Community (Minute 6)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs Bryant and Councillor M J Ford, JP, (Vice-Chairman).

2. MINUTES

It was AGREED that the minutes of the Leisure and Community Policy Development and Review Panel meeting held on 6 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked officers for arranging the member visit to Fareham Leisure Centre, the Park Lane site and Fareham Bowls Club, which had taken place that afternoon. Councillor Price and Councillor Mrs Hockley, (Executive Portfolio holder for Leisure and Community) passed on their apologies that they had been unable to attend the visit.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

There were no declarations of interest made at the meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION - INTRODUCTION TO THE ROLE OF THE LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL (INTRODUCTION TO KEY STAFF, ACHIEVEMENTS IN 2012/13 CHALLENGES AND PRIORITIES FOR 2013/14)

The Panel received a presentation from the Director of Community, Head of Leisure and Community and Officers within the Department of Leisure and Community, which provided an overview of the wide range of services provided by each of the teams within the section, the main achievements for 2012/13 and projects to be undertaken in 2013/14 and beyond. Particular mention was made about the success of the two significant events of 2012, the Queens Jubilee and the Olympic Torch Relay.

The presentation informed members about the work of the following four teams:-

- Leisure Development
- Community Development
- Ferneham Hall
- Countryside Service

It was noted that the strategic issues which would have an impact on the service in future years included:-

- Welborne - Planning for the community, sport and green infrastructure in the new community;
- Green Infrastructure - Strategy to mitigate impact of new development on Solent Special Protection Area;
- Locks Heath District Centre Redevelopment; and
- Community Infrastructure Levy - Impact on open spaces improvement programme

At the invitation of the Chairman Councillor Mrs Hockley addressed members during the discussion on this item.

The Panel was invited to ask questions or comment on matters covered in the presentation and suggest any items for inclusion in the Panel's future work programme.

It was AGREED that:-

- (a) The Director of Community, Head of Leisure and Community and officers be thanked for a very comprehensive and informative presentation; and
- (b) Officers be congratulated for their hard work and effort especially during what proved to be a very busy year.

7. LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2013/14 - REVIEW AND INITIAL ENDORSEMENT

The Panel considered a report by the Director of Community regarding the Panel's proposed work programme for 2013/14. The following items were suggested for inclusion in the forthcoming work programme either for consideration at a specific meeting or as an item to be allocated to a future meeting:-

- Outcome of the consultation on Portchester MUGA - proposed to be reported to the meeting on 24 July 2013;
- Proposals for refurbishment of existing changing rooms, replacement grounds maintenance store and other works at Bath Lane Recreation Ground - to be reported to the meeting on 4 September 2013;
- Review of Community Buildings - results of Titchfield CATS Area Needs Assessment;
- Hampshire County Council Review of Community Sector Funding; and

- Update on the future of Westbury Manor Museum.

In response to a proposal by Councillor Gregory that the Panel receive an update report on the Fareham Park Project, members were informed that a report on this matter was being submitted to the Executive and would therefore not need to be added to the Panel's work programme.

It was AGREED that, subject to the revisions shown below, the Panel's work programme for 2013/14 be approved:-

- (a) An item to consider the outcome of the consultation on Portchester MUGA be added to the work programme for 24 July 2013;
- (b) Proposals for refurbishment of existing changing rooms, replacement grounds maintenance store and other works at Bath Lane Recreation Ground be added to the work programme for 4 September 2013;
- (c) Review of Community Buildings - results of Titchfield CATS Area Needs Assessment, be added to the work programme as an unallocated item;
- (d) Hampshire County Council Review of Community Sector Funding be added to the work programme as an unallocated item; and
- (e) Update on the future of Westbury Manor Museum be added to the work programme as an unallocated item.

(The meeting started at 6.00 pm
and ended at 7.40 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 21 May 2013

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Mrs K Mandry (Chairman)

D L Steadman (Vice-Chairman)

Councillors: Mrs S M Bayford, Mrs P M Bryant, Mrs M E Ellerton,
J M Englefield and G Fazackarley

Also Present: T M Cartwright (Executive Member for Public Protection)
(minute 6)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 12 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION ON SERVICES FALLING WITHIN THE PUBLIC PROTECTION REMIT

(Councillor Englefield joined the meeting at 6.02pm)

The Panel received a presentation from the Director of Regulatory and Democratic Services and the Head of Community Safety and Enforcement about the services falling within the Public Protection Remit. The presentation made reference to the functions of the Panel and the areas of work undertaken within the Public Protection Portfolio, including: Environmental Health and the Fareham and Gosport Environmental Health Partnership, incorporating Air Quality, Contaminated Land, Pollution, Out of Hours Service, Dog Control, Pest Control and Food Safety; Community Safety and Enforcement, incorporating Fareham's Community Safety Partnership and CCTV, including the BRT route; Parking and Traffic Management; other Enforcement Functions including Abandoned Vehicles, Fly-Tipping, Litter/Dog Fouling, Travellers; Emergency Planning; and the Fareham and Gosport Building Control Partnership.

(Councillor Mrs Bayford left the meeting at 6.44pm)

At the invitation of the Chairman Councillor Cartwright addressed the Panel during the consideration of this item.

It was AGREED that:-

- (a) the officers be thanked for their presentation;
- (b) the Director of Regulatory and Democratic Services be requested to provide members with a list of services and responsible officers for them;
- (c) members wishing to attend a SNAP event as an observer, or to act as a volunteer helper for the events, be requested to contact the Head of Community Safety and Enforcement; and
- (d) members wishing to visit the CCTV Control Room be requested to contact the Head of Community Safety and Enforcement

7. FAREHAM PARKING ENFORCEMENT POLICY

The Panel considered a report by the Director of Regulatory and Democratic Services on the Fareham Parking Enforcement Policy.

Appendix B to the report, showing the top five offences for which PCNs (Penalty Charge Notices) were issued, together with the reasons for the cancellation of some PCNs, was circulated at the meeting.

It was AGREED that:-

- (a) the revised Parking Enforcement Policy, as shown in Appendix A to the report, be commended to the Executive for approval; and
- (b) all members be reminded to inform the officers of any hot spots or other parking problems occurring within their wards.

8. PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Regulatory and Democratic Services on the Panel's work programme for 2013/14.

(Councillor Mrs Bryant left the meeting at 7.06pm)

It was AGREED that:-

- (a) the programme items as set out in Appendix A to the report be confirmed; and
- (b) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.

(The meeting started at 6.00 pm
and ended at 7.08 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Housing Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 23 May 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Mrs M E Ellerton (Chairman)

T G Knight (Vice-Chairman)

Councillors: Miss S M Bell, P J Davies, N R Gregory and D L Steadman



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs K Trott and B Bayford.

2. MINUTES

It was AGREED that the minutes of the meeting of the Health and Housing Policy Development and Review Panel held on 14 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. HAMPSHIRE HEALTH & WELLBEING STRATEGY

The Panel considered a report by the Director of Community regarding the progress made on developing the Hampshire Health and Wellbeing Strategy.

At the invitation of the Chairman, Samantha Hudson Head of Health and Wellbeing Partnerships, addressed the Panel on this item and took questions from members.

It was AGREED that's: -

- (a) the Panel thank Samantha Hudson for her presentation;
- (b) the Panel noted the progress to date in the development of the Joint Health and Wellbeing Strategy; and
- (c) the Panel supports Hampshire's Joint Health and Wellbeing Strategy in order for it to progress to be adopted by Hampshire Health and Wellbeing Board in Summer 2013.

7. INTRODUCTION TO THE ROLE OF THE PANEL

The Panel received a presentation by the Director of Community on an Introduction to the Role of the Panel.

At the invitation of the Chairman the Head of Strategic Housing addressed the Panel on this item. The presentation gave a brief overview of the Role of the Panel, the Officers involved, and the Key Targets.

Members were encouraged to feedback to the Panel or Councillor Bayford on issues raised by residents.

It was AGREED that the Head of Strategic Housing be thanked for the presentation.

8. REVIEW OF WORK PROGRAMME 2013/14

The Panel received a report by the Director of Community on the Panels work programme for 2013/14. Members were asked to note the revisions to the Work Programme as shown in item 2 of the report.

Councillor Davies suggested that the Work Programme be moved to the end of the agenda for future meetings, to allow any issues that may arise within a meeting to be considered for inclusion onto the Work Programme.

It was AGREED that:-

- (a) the Panel noted the content of the report; and
- (b) the Panel agreed to move the Work Programme to the end of the agenda for future meetings.

9. REVIEW OF SHELTERED HOUSING STOCK

The Panel received a report by the Director of Community on a review of the Sheltered Housing Stock which outlined proposed changes to a variety of sheltered housing schemes in order to better accommodate those with mobility issues.

It was AGREED that the content of the report be noted.

10. DEVELOPMENT OF LAND AT PALMERSTON AVENUE

The Panel received a report by the Director of Community which outlined the proposals for the Council to build 16 flats for affordable rent on land in its ownership at the bottom of Palmerston Avenue.

It was AGREED that the Panel support the proposal to develop 16 one bedroom flats for affordable rent on land at Palmerston Avenue.

(The meeting started at 6.00 pm
and ended at 7.34 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Thursday, 9 May 2013

Venue: Collingwood Room, Civic Offices, Fareham

PRESENT:

Mrs P M Bryant (Chairman)

T M Cartwright (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton,
M J Ford, JP, T J Howard, L Keeble, Mrs K Mandry, D J Norris
and R H Price, JP



1. APOLOGIES FOR ABSENCE

There were no apologies for absence given at this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 19 March 2013 be confirmed and signed as a correct record.

3. APPOINTMENT OF LICENSING PANEL

The Committee was reminded that it had decided to appoint a Licensing Panel with rotating membership to hear and determine various applications under the Licensing Act 2003, applications to drive or operate hackney carriage or private hire vehicles and applications under the Gambling Act 2005. Members were reminded that, under the provisions of the Licensing Act 2003, such a Panel may only comprise three members.

RESOLVED that:-

- (a) a Licensing Panel be appointed for 2013/14 with those terms of reference and delegated powers previously determined by the Committee on 1 February 2005, as amended on 23 January 2007 and subsequently confirmed by the Council on 15 February 2007;
- (b) Councillor Mrs P M Bryant be appointed Chairman of the Licensing Panel for 2013/14; and
- (c) members of the Licensing and Regulatory Affairs Committee be appointed to the Licensing Panel, such that it comprises the Chairman and two other members of the Committee, appointed on a rotating basis, subject to their having completed the necessary training.

4. APPOINTMENT OF TRADING CONCESSIONS PANEL

The Committee was reminded that it had decided to appoint a Trading Concessions Panel to deal with occasional issues arising from the grant of catering concessions in West Street, Fareham. The Committee was invited to appoint the Panel for 2013/14.

RESOLVED that:-

- (a) Councillors Mrs P M Bryant, T M Cartwright, Mrs M E Ellerton, Mrs K Mandry and R H Price be appointed to the Licensing Trading Concessions Panel for 2013/14;
- (b) Councillor Mrs P M Bryant be appointed Chairman of the Licensing Trading Concessions Panel for 2013/14; and
- (c) Councillor T M Cartwright be appointed Vice-Chairman of the Licensing Trading Concessions Panel for 2013/14.

(The meeting started at 2.59pm
and ended at 3.05pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 28 May 2013

Venue: The Collingwood Room - Civic Offices, Fareham

PRESENT:

Mrs P M Bryant (Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton, M J Ford, JP, T J Howard, Mrs K Mandry, D J Norris, Mrs S Pankhurst (deputising for L Keeble), R H Price, JP and D M Whittingham.



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Vice-Chairman, Councillor T M Cartwright and from Councillor L Keeble.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 9 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's Announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from Mr S Nelson regarding a petition submitted to the Council by Fareham Taxi Hackney Association (minute 6 below refers).

Mr Nelson was thanked accordingly for his deputation.

DECISIONS UNDER DELEGATED POWERS

6. PETITION

The Committee gave consideration to a petition received from Fareham Taxi Hackney Association requesting that the Council re-regulates the issuing of Taxi Hackney and Private Hire Plates in the Borough. The petition contained 141 names. Members' attention was drawn to the deputation referred to in minute 5 above. It was noted that the Government was undertaking a complete review of the law relating to the regulation of taxi and private hire vehicles and that a report and recommendations on the matter were due by the end of 2013.

RESOLVED that:-

- (a) the officers be requested to submit a report to a future meeting of the Committee on the outcome of the Government review of the regulations; and
- (b) the report include details of the number of licensed hackney and private hire vehicles in Fareham and what work would need to be undertaken in order to consider controlling their number.

7. PRESENTATION ON THE RESPONSIBILITIES OF THE LICENSING AND REGULATORY AFFAIRS COMMITTEE

The Committee received a presentation from the Director of Regulatory and Democratic Services and the Head of Environmental Health on the responsibilities of the Licensing and Regulatory Affairs Committee. The presentation included the functions of the Committee and the specific functions relating to Health and Safety, Licensing, General Licensing, Taxi Licensing and Elections.

RESOLVED that:-

- (a) the officers be thanked for the presentation; and
- (b) copies of the presentation slides be circulated to members of the Committee and to all other members of the Council through the members' newsletter.

8. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME

The Committee reviewed its work programme for 2013/14 (copy of report lc-130528-r01-gwh circulated with agenda).

RESOLVED that:-

- (a) the report on taxi regulations (minute 6 above refers) be added to the work programme for 18 March 2014;
- (b) the six monthly monitoring reports received by the Committee be expanded to include some performance information;
- (c) Review of Hackney Carriage Tariff be removed from the work programme for 17 September 2013 as this would now be an Executive function;
- (d) Street Trading Concessions be added to the work programme as an unassigned item,
- (e) subject to (a), (b), (c) and (d) above, the work programme for 2013/14 as shown in Appendix A to the report be confirmed; and
- (f) the progress on actions since the last meeting of the Committee, as shown in Appendix B to the report, be noted.

(The meeting started at 6.00pm
and ended at 6.55pm).

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FAREHAM

BOROUGH COUNCIL

Report to Council

Date **20 June 2013**

Report of: **Director of Planning and Environment**

Subject: **PLANNING APPLICATION INVOLVING LAND AT DAEDALUS –
DISCHARGE OF FUNCTIONS.**

SUMMARY

To seek authority for an arrangement with Gosport Borough Council for the discharge of Fareham Borough Council's planning function by Gosport Borough Council relating to the registration and determination of a planning application to be submitted to Gosport Borough Council which includes a small area of land within the administrative area of Fareham Borough Council.

RECOMMENDATION

That the Council pursuant to Section 101 of the Local Government Act 1972 authorises Gosport Borough Council to discharge the planning function of the Council in registering and determining a planning application for the provision of a road section between the proposed Broom Way junction and the existing gatehouse within the Daedalus site in respect of the land hatched black on the plan at Appendix 1.

INTRODUCTION

1. The borough boundary runs across the Enterprise Zone at Daedalus and this necessitated two separate applications for Outline Planning Permission, submitted to both Gosport Borough Council and Fareham Borough Council. Both applications have a resolution to grant outline planning permission subject to the completion of a Section 106 planning agreement.
2. Two planning applications have recently been submitted to Fareham; one for a college on land solely within Fareham's area (P/13/0201/FP refers) and one for a new access (P/13/0194/FP refers) which includes some land within Gosport. At its Council meeting on 27 March 2013, Gosport Borough Council authorised the Council to discharge its decision making powers as Local Planning Authority for the new access application. Members considered both these applications at the Planning Committee meeting on 22 May 2013 and resolved to grant planning permission.

REPORT

3. A planning application for the road section between the new junction at Broom Way and the existing gatehouse is to be submitted to Gosport Borough Council. A small part of this new road will cross into Fareham's administrative area as shown hatched black on the plan attached as Appendix 1 to this report.
4. Given the small amount of land within Fareham's administrative area that is included within the proposed development the Applicant has asked whether it would be possible for this application to be determined by Gosport Borough Council rather than them having to make two separate applications.

RISK ASSESSMENT

5. There are no significant risk considerations in relation to this report

CONCLUSION

6. The Director of Planning and Environment has considered the details of the application and does not believe that there are any matters which the Council would object to. However, upon submission of the formal planning application Gosport Borough Council would consult this Council as a neighbouring authority; the Council would then have the opportunity to respond to the consultation. It is therefore considered appropriate to agree to the Applicants request and agree to the discharge of the Council's planning function in relation to this land by Gosport Borough Council.

Background Papers: P/11/0436/OA, P/13/0194/FP, P/13/0201/FP

Reference Papers:

Enquiries:

For further information on this report please contact Kim Hayler (Ext 2367)

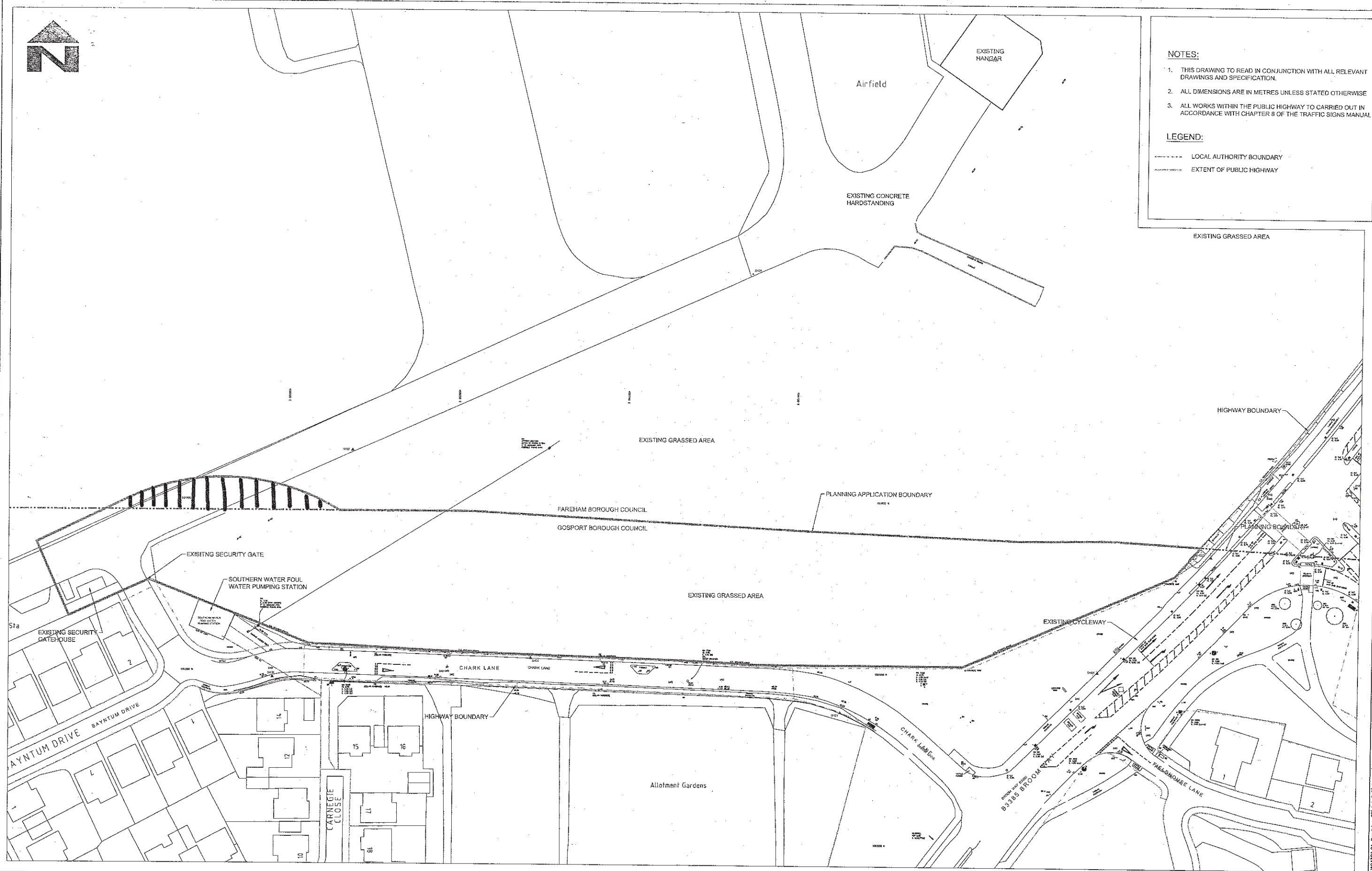


NOTES:

- 1. THIS DRAWING TO READ IN CONJUNCTION WITH ALL RELEVANT DRAWINGS AND SPECIFICATION.
- 2. ALL DIMENSIONS ARE IN METRES UNLESS STATED OTHERWISE
- 3. ALL WORKS WITHIN THE PUBLIC HIGHWAY TO CARRIED OUT IN ACCORDANCE WITH CHAPTER 8 OF THE TRAFFIC SIGNS MANUAL

LEGEND:

- LOCAL AUTHORITY BOUNDARY
- EXTENT OF PUBLIC HIGHWAY



CLIENT HOMES AND COMMUNITIES AGENCY				CONSULTANT Hampshire Engineering COUNTY COUNCIL STUART JARVIS BSc DipTP FCIMB MRTP: DIRECTOR OF ECONOMY, TRANSPORT & ENVIRONMENT				DRAWN R.D. CAD R.D. CHECKED D.R., D.R. APPROVED D.R., D.R.		SCHEME DAEDALUS SOLENT ENTERPRISE ZONE JOB No. R.J504381.01 SCALE @ A1 1:500 DATE JAN 13		DRAWING TITLE PHASE 1A EXISTING SITE PLAN REVISED 26-Mar-2013 at 11:25am DRG No. EC/RJ504381/006		REV
REV	AMENDMENT	DATE	DRAWN	CHKD	APPD									

EC: 16: 15/1/2013 10:00:00 [Scheme: J504381.01] Desktop: C:\Users\james\Documents\J504381_006 Existing Site Planning

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